



November 4, 2009

WILBUR TOWN COUNCIL MEETING

7:30pm

Town Council of the Town of Wilbur, Lincoln County, Washington met in regular session on November 4, 2009. The meeting was called to order at 7:30 p.m. at Wilbur Town Hall by Mayor Robert Wyborney.

REGULAR SESSION:

Pledge of Allegiance.

Members Present

Robert Wyborney, Lynn McWhorter, Don Rolfe, Roy Scheibner, Jerry Metcalf and Donald Reid

Staff Present

Fire/EMS Chief Craig Haden, Assistant Fire/EMS Chief Kevin Coffman, Public Works Foreman Jim Pope, Police Chief Archie Shirley and Clerk/Treasurer Carla Shirley.

Citizens Present

Frank Stedman, Robert Smith and Margie Hall.

Additions or Corrections to Agenda

None

Presentations

Council member Lynn McWhorter introduced EDC's Margie Hall to the council. Ms. Hall spoke with the council about the upcoming grant/loan writing classes offered by the EDC. The EDC office will be moved back to Davenport. The council expressed the need to send an employee to the training.

Farm Property

Mayor Wyborney reviewed the memo received by the Town's attorney to clarify the lease agreement on the farm land and the question of reducing the land rented upon 90 days notice. The provision applies only when the area is needed for municipal purposes. The request by Mr. Smith does not apply in this case. Robert Smith spoke with the council regarding his continued interest in leasing a portion of the Town farm land for extending his campgrounds. Mr. Smith stated he will do further research.

McMullen Law Hourly Increase for 2010

Council reviewed a memo from the attorney regarding the raise in their hourly fee to \$140.00 an hour for the year 2010. The rate will rise to \$150.00 an hour in 2011.

Clarify Size and Style of Headstones in Cemetery per Adopted Resolution #258

There is a need to clarify if upright headstones are to be allowed in sections 1 and 2 at the cemetery or if the headstones are to be flat and ground level throughout the whole cemetery. The Mayor wishes to discuss the issue with the Cemetery Board before any decisions are made in clarifying Resolution #258 that was adopted in 2002.

CCS, LLC Cable Update

Council was provided a copy of the latest information on CCS, LLC Cable Company.

State Archives Local Records Grant on the amount of \$3,255

(m/s Metcalf/Rolfe) to accept the award of \$3,255 for archiving the Town of Wilbur's Ordinances, Resolutions and Minutes. Motion carried.

Public Hearing

At 7:55 the mayor opened the Public Hearing regarding the preliminary 2010 budget. The mayor called for changes and/or questions from the council and the public. With no council or citizen comments, the hearing was closed at 7:58 p.m.

CONSENT AGENDA

Claims warrants and Council minutes

The council approved warrants dated November 4, 2009 #13896 through #13917 in the amount of \$32,811.17 and ratified warrant #13895 dated October 27, 2009 in the amount of \$62.00. Payroll warrants dated October 30, 2009 #7867 through 7892 in the amount of \$38,544.35 and council meeting minutes of October 21, 2009 and budget workshops dated October 21, 2009 and October 26, 2009 were also approved. (m/s Rolfe/McWhorter) Motion carried.

CURRENT PROJECTS

Airport * FAA and State Aviation Funding

Mayor Wyborne updated the council on the progress on the runway and taxiway. Concrete has been poured this past week and striping has begun. Copenhagen Construction has asked and been granted an extension on the project from the FAA.

The exchange of gravel for bulk water was reviewed with Foreman Jim Pope stating the figures he previously gave will change due to the hydro seeder usage.

Sewer Improvement Pre-Construction – PWTF #PR08-951-087

It was noted that Mr. Metcalf and Foreman Pope have reviewed the blue prints for the sewer plant.

It was clarified that the DOE grant/loan approved at the last council meeting was only in draft form. DOE will have the final copy out in the near future for the offer from the Department of Ecology for the Wastewater Treatment Project in the amounts of Centennial Clean Water Fund Grant \$2,719,099 and Loan of \$1,876,901

No new information has been received on the CDBG grant.

(m/s Metcalf/Reid) to approve the October 26, 2009 billing from Wilson Survey/Engineering invoice #6787 in the amount of \$49,152.00. Motion carried.

US 2 Pedestrian Pathway Operation and Maintenance Agreement

No update on the maintenance agreement.

Brief discussion was held on landscaping the pathway area.

MAYOR, STAFF, & COMMITTEE REPORTS

Fire/EMS

Fire/EMS Chief Craig Haden was present to give the council an update on the Fire and EMS Departments. Mr. Haden stated the fire hydrants are being tested and wrapped up for the winter.

Planning Commission

Mayor Wyborney stated he would be speaking with the Planning Commission for an update on striping for parking on Knox Street by the Senior Center. A meeting on a suggested ordinance was to be scheduled.

Police

Police Chief Archie Shirley reported on the department's activities for the month of October 2009.

Public Works

Foreman Jim Pope gave the progress report for the month of October 2009.

ORDINANCES, RESOLUTIONS & PROCLAMATIONS

(m/s Reid/Rolfe) to approve Ordinance #497 amending the Town Fee Schedule. Motion carried.

(m/s Rolfe/Metcalf) to approve Resolution #371 amending the Ambulance Fee Schedule for miscellaneous items. Question has made on the increase for baby aspirin. Increase due to individual packaging. Motion carried.

Mayor Wyborney noted the forms used for adopting the Ad Valorem taxes and the Levy Certification have changed and the clerk will use the new format for Resolution # 370 that was adopted on October 21, 2009. The information provided to the council is still the same.

DONATIONS FOR THE MONTH OF OCTOBER 2009

Ambulance \$15.00 Leolla Coppersmith, \$1,955.50 Tim Herdrick, Cemetery \$100.00 Joanne Gerl, Fire Department \$1,955.50 Tim Herdrick, Swimming Pool \$25.00 Jim O'Neil

ADJOURNED

(m/s McWhorter/Rolfe) to adjourn the meeting at 8:41. Motion carried.

Carla J. Shirley, Clerk/Treasurer

Robert Wyborney, Mayor