



January 20, 2010

WILBUR TOWN COUNCIL MEETING

7:30pm

Town Council of the Town of Wilbur, Lincoln County, Washington met in regular session on January 20, 2010. The meeting was called to order at 7:30 p.m. at Wilbur Town Hall by Mayor Robert Wyborney.

REGULAR SESSION:

Pledge of Allegiance.

Members Present

Robert Wyborney, Lynn McWhorter, Roy Scheibner, Don Rolfe, Jerry Metcalf and Donald Reid

Staff Present

Public Works Foremen Jim Pope, Police Chief Archie Shirley and Clerk/Treasurer Carla Shirley.

Citizens Present

Frank Stedman

Additions or Corrections to Agenda

None

Citizen Comments

None

Approval of Surplus Item

(m/s Rolfe/Scheibner) to surplus the Panasonic vacuum cleaner to be destroyed. Motion carried.

Office of Financial Management – Annual Population Determinations

Council agreed to use the OFM population estimate.

CONSENT AGENDA

Claims warrants and Council minutes

The council approved:

| | | |
|--|----------------|-------------|
| Claim warrants dated December 31, 2009 | #14042 - 14053 | \$11,313.08 |
| Claim warrants dated January 20, 2010 | #14054 – 14066 | \$3,740.41 |
| Payroll warrants dated January 15, 2010 | #7995 - 7997 | \$1,500.00 |
| Treasurer's checks dated | None | |

Council meeting minutes of January 6, 2010.
(m/s Rolfe/McWhorter) Motion carried.

CURRENT PROJECTS

Airport * FAA and State Aviation Funding

Mayor Wyborney updated the council on the progress on the Airport projects, stating the though the fence agreement is still being worked on.

Sewer Improvement Pre-Construction – PWTF #PR08-951-087

The Mayor updated the council on the progress for the sewer treatment plant. The invitation for project bid will be published on January 22nd in the Seattle Daily Journal of Commerce and posted at Town Hall and the Post Office.

A pre-bid construction meeting will be held at the Senior Center on January 29, 2010 beginning at 1:00p.m. for the engineer to answer contractor questions.

Council received a copy of the letter from the Department of Community, Trade and Economic Development stating no objections to the release of CDBG funds were received and the period for citizen comments to the CDBG program has expired. The letter constitutes the authority to use funds provided under the CDBG program for the Wilbur Wastewater Treatment Facility Project.

Council received an update on the PWTF loan. The Town will pursue the option of reducing the interest rate by paying 15% match of the \$500,000 loan amount instead of 5% match and reduce the interest rate from 2.00% to .5%. Upon loan closeout the Town will request extending the loan from 5 years to 20 years by having a construction match of 35% of the project.

Mr. Metcalf stated the specs for the sewer plant will be in Monday, electrical has never been received.

Railroad Addition Survey

Mayor Wyborney updated the council on the progress for the plot correction in Railroad Addition

WSDOT Goose Creek Maintenance

Mr. Wyborney highlighted the SEPA checklist of Goose Creek cleanout. Council had questions on distance which will be reviewed before signing the application.

MAYOR, COUNCIL, STAFF, & COMMITTEE REPORTS

Mayor

The Mayor reported on the current L & I audit.

The June 2010 price increase from Northwest Utility Notification Center on the One Call Concepts information was given to the council.

The Mayor reported on the statement of election costs received from Lincoln County.

Mr. Wyborney reported on the infractions procedures memo received from the District Court Judge and the cost involved with having the attorney provide the required documents.

Mayor Wyborney reviewed the contract for joining the MRSC Small Works Roster.

The Mayor spoke with the council on the need to have a pit site for construction waste.

Council Members Report

Council agreed to add Ms. McWhorter to the list of authorized representatives for the WA State Surplus as the Mayor has requested her to look for a grant to purchase a generator.

Mr. Rolfe inquired on the status of the contract with the Haig's to place antique farm equipment on their property located on Main Street. Mr. Wyborney stated he is discussing this with the Town's attorney.

Police Chief Report

Police Chief Archie Shirley informed the council of the Safe Paths to Schools grant available through WSDOT and asked for suggestions should an application be submitted. The Mayor appointed Ms. McWhorter and Mr. Rolfe to research possibilities.

(m/s Metcalf/Rolfe) to install stop signs at the intersection of Spokane Street and Cliff Avenue. Motion carried.

Foreman's Report

Foreman Jim Pope informed the council the Water Facility Plan has been approved and will be in force for the next 10 years.

ORDINANCES, RESOLUTIONS AND PROCLAMATIONS

Ordinance #501

(m/s Metcalf/Reid) to amend the WMC Title 13, Chapter 13.16 water turn off charge. Motion carried.

Resolution #374

(m/s Metcalf/Scheibner) to establish a Small Public Works Roster process to award Public Works Contracts and a Consulting Services, authorizing the Mayor to sign the MRSC contract and repealing Resolution #228. Motion carried with 4 votes for and Don Reid voting against.

Resolution #375

(m/s Reid/Rolfe) to approve forgiveness of debt in the amount of \$2,308.50 on ambulance services the Town has been unsuccessful in collecting since 2003. Motion carried.

Resolution #376

(ms/ Rolfe/Scheibner) to authorize the exchange of gravel from Copenhaver Construction Inc. for bulk water. Motion carried.

Future Events and Reminders

The Mayor reminded the council of the meeting scheduled for February 3, 2010 at 6:30p.m. at the Senior Center to receive public comment on the Washington Utilities and Transportation Commission's suggestion to close Southeast Anne Street crossing. The regular council meeting will follow at 7:30p.m.

Donations for December 2009

Ambulance - \$40.00 Paula Savage, \$140.00 Clyde Bishop, \$500.00 Tuff's Foundation

Fire Department – \$100.00 General Donation, \$500.00 Tuff's Foundation

Swimming Pool – \$25.00 Gwen Martin, \$1,500.00 Tuff's Foundation

ADJOURNED

(m/s McWhorter/Rolfe) to adjourn the meeting at 9:12. Motion carried.

Carla J. Shirley, Clerk/Treasurer

Robert Wyborney, Mayor