



January 6, 2010

WILBUR TOWN COUNCIL MEETING

7:30pm

Town Council of the Town of Wilbur, Lincoln County, Washington met in regular session on January 6, 2010. The meeting was called to order at 7:30 p.m. at Wilbur Town Hall by Mayor Robert Wyborney.

REGULAR SESSION:

Pledge of Allegiance.

Oath of Office

The Clerk/Treasurer gave the oath of office to Don Rolfe council position #2 for the term of 4 years and Lynn McWhorter council position #1 for the lapsed term of 2 years.

Appointment of Mayor Pro-Tem

(m/s Rolfe/Metcalf) to appoint Council member Don Reid as Mayor Pro-Tem for the 2010 year. Motion carried.

Members Present

Robert Wyborney, Lynn McWhorter, Roy Scheibner, Don Rolfe, Jerry Metcalf and Donald Reid

Staff Present

Public Works Foremen Jim Pope, Police Chief Archie Shirley and Clerk/Treasurer Carla Shirley.

Citizens Present

Frank Stedman

Additions or Corrections to Agenda

Mayor added Wilson Survey/Engineering billing invoice #6900 to the agenda.

Citizen Comments

None

Railroad Addition Survey

Mayor Wyborney informed the council he is working with the Attorney to set-up the process for the plot correction in Railroad Addition

Department of Commerce GMA Comprehensive Plan Critical Areas Grant

Council reviewed the progress reports from Don Brigham Plus Associates. Decision was made to submit the report and deliverables to the Dept. of Commerce and wait to hear from them for future actions.

CDBG Grant Application for Flood Prevention Study

Council agreed to TD&H performing the needed work to apply for a CDBG grant for Flood Prevention.

Chamber of Commerce – Liquor License request for Person of the Year Banquet

Council agreed to the Chamber of Commerce’s request for liquor license for the Person of the Year Banquet to be held on January 21, 2010.

Lincoln County Solid Waste Management Plan

Final billing was received on the Lincoln County Solid Waste Management Plan.

CONSENT AGENDA

Claims warrants and Council minutes

The council approved:

Claim warrants dated December 30, 2009	#14001 - #14031	\$157,567.28
December 30, 2009	#14041	\$698.00
Payroll warrants dated December 31, 2009	#7966 - #7994	\$34,705.52
Treasurers checks dated October 5, 2009	#2674	\$13,649.10
October 26, 2009	#2675	\$327,037.89
November 6, 2009	#2676	\$14,304.00
December 2, 2009	#2677	\$14,245.00
December 28, 2009	#2678	\$8.03
December 28, 2009	#2679	\$9.00
Council meeting minutes of December 16, 2009.		
Claim warrants dated January 6, 2010	#14032 - #14040	\$82,232.86.
Treasurers checks dated January 6, 2010	#2680	\$14,514.00

(m/s Rolfe/Reid) Motion carried.

CURRENT PROJECTS

Airport * FAA and State Aviation Funding

Mayor Wyborney updated the council on the progress on the runway and taxiway. The exchange of gravel for bulk water is still being worked on. A bill has been sent for the remainder of water used.

Sewer Improvement Pre-Construction – PWTF #PR08-951-087

The Mayor updated the council on the progress for the sewer treatment plant. The invitation for project bid should be out the week of January 11th.

The date for receipt of public comment has passed for the release of the CDBG grant funds and Mr. Wyborney stated he will be in contact with Dept. of Commerce for an update.

(m/s Metcalf/Rolfe) to pay Wilson Survey/Engineering invoice #6900 in the amount of \$32,145.00. Motion carried.

Discussion on the need to take another draw on the PWTF loan was held. Further information will be gathered with the best decision made on taking an advance or paying from the sewer improvement funds for the remaining Wilson billings.

Council reviewed the Department of Ecology, Washington State Water Pollution Control Revolving Fund Loan No. L1000015 and Centennial Clean Water Program Grant No. G1000307, Wastewater Treatment Project.

US 2 Pedestrian Pathway Operations and Maintenance Agreement

Discussion was held on the damaged Bell RV sign and responsibility for repair.

Survey Map – Adams and Clark

Council reviewed the latest Town map. The clerk was instructed to pay the final billing and notify Adams and Clark to insert the street and alley widths on the map. Filing of the map with the County will take place after corrections are made to Railroad Addition.

MAYOR, STAFF, & COMMITTEE REPORTS

Mayor

Council agreed not to have a fill and grade application permit.

Council agreed to maintain the current procedure with the draft minutes being given to the Wilbur Register. A disclaimer is printed that the information is taken from unapproved minutes.

Police Chief Report

Police Chief Archie Shirley gave the December 2009 activities report.

The council was unanimous in accepting the suggestion of the Police Chief and the Public Works Foreman of installing stop signs at the intersection of Cliff Avenue and Spokane Street.

Foreman's Report

Foreman Jim Pope gave the progress report for the month of December 2009.

Review was made of the letter received from the Washington Utilities and Transportation Commission regarding public safety at highway-railroad grade crossings. After review the UTC has developed a list of crossing, which from a crossing safety perspective only are potential candidates for closure or consolidation. The Southeast Anne Street crossing made this list. The council made the decision to hold a public meeting on February 3, 2010 at 6:30p.m. at the Senior Center before the regular scheduled council meeting to gain the public's opinion.

The council made the decision to move forward with joining the AWC Small Works Roaster program for fee of \$100.00 per year. The Foreman will present further information to the council.

ORDINANCES, RESOLUTIONS AND PROCLAMATIONS

Resolution #373

(m/s Reid/McWhorter) to approve Resolution #373 approving the State Revolving Fund Loan (SRF) number L1000015 in the amount of \$1,976,901 for the construction of the wastewater treatment project. Motion carried.

ADJOURNED

(m/s McWhorter/Reid) to adjourn the meeting at 9:20. Motion carried.

Carla J. Shirley, Clerk/Treasurer

Robert Wyborney, Mayor