



February 3, 2010

WILBUR TOWN COUNCIL MEETING

7:30pm

Town Council of the Town of Wilbur, Lincoln County, Washington met in regular session on February 3, 2010. The meeting was called to order at 7:30 p.m. at Wilbur Senior Center by Mayor Robert Wyborney.

REGULAR SESSION:

Pledge of Allegiance.

Members Present

Robert Wyborney, Lynn McWhorter, Roy Scheibner, Jerry Metcalf and Donald Reid

Excused Absence

Don Rolfe

Staff Present

Police Chief Archie Shirley, Clerk/Treasurer Carla Shirley and Assistant Clerk Stefani Bowden

Citizens Present

Frank Stedman, Phil Williams and Robert Smith

Additions or Corrections to Agenda

None

Citizen Comments

None

Senior Center Board Members

(m/s Reid/McWhorter) to accept the 2009 Senior Center Slate of Officers. Motion carried.

Lincoln County-Utility Service

Mayor Wyborney informed the council of two accounts with Lincoln County Public Works for water/sewer utility service that were capped off and/or meter pulled by Lincoln County. The required notification to the Town by the county was never recorded. The county is agreeable to a 3 year credit on their utility account. (m/s Metcalf/Reid) to credit the Lincoln County Public Works utility account for 3 years of water and sewer charges.

Current Lien Procedures

Discussion was held on the Town’s current procedures for filing liens against properties with unpaid bills for water and sewer service. In the past, the Town has filed liens against the properties with Lincoln County. When the property came up for county tax foreclosure, the lien amount owing to the Town would be included in the sale. The Town has been informed that the county will no longer be including the liens with the sales. Mayor Wyborney informed the council that there may be a possibility of the Town being able to foreclose on liened properties for unpaid utility service. Council agreed that the lien process should still be followed and would like to check into the foreclosure option further.

CIAW Insurance Update on Office of Financial Management

Clerk/Treasurer Carla Shirley updated the council on the recent Cease and Desist Order that CIAW received from OFM. The CIAW board has scheduled a meeting for February 8, 2010 to cover the issues noted by the Office of Financial Management.

CONSENT AGENDA

Claims warrants and Council minutes

The council approved:

Claim warrants dated February 3, 2010	#14067-14095	\$29,854.58
Payroll warrants dated January 31, 2010	#7998-8017	\$34,361.70
Treasurer’s checks dated	None	

Council meeting minutes of January 20, 2010.

(m/s McWhorter/Reid) Motion carried.

CURRENT PROJECTS

Airport *ARRA, FAA and State Aviation Funding

Mayor Wyborney updated the council on the progress on the Airport projects, stating the Town has been awarded \$11,700.00 from Lincoln County for the runway extension project.

Sewer Improvement Pre-Construction – PWTF #PR08-951-087 & CDBG #09-64009-0037

Councilmember Jerry Metcalf reported on the Pre-bid meeting that was held at the Senior Center on January 29, 2010 stating that there was a good turnout and interest from possible bidders.

Metcalf informed the council that the Specifications for the Treatment Plant and Forcemain Improvements have been received from Wilson Engineering. Metcalf and Foreman Jim Pope have reviewed them and noted some areas that need addressed. Metcalf reported that Andy Law of Wilson Engineering has been in contact with Richard Koch of Department of Ecology regarding the class 2 operator. Council requested that the Town obtain written documentation reflecting this correspondence between Wilson and Ecology.

Areas of concern were noted on sludge removal, controls for blowers and mechanical versus hydraulic drive.

A letter from DOE on their approval of the forcemain project was received. Several areas requiring attention through the project were reviewed including the requirement for Davis Bacon Act.

Discussion was held on which method for crossing Highway 2 for the forcemain should be used. Insurance will need to be contacted regarding the necessary bond to cross the highway.

A letter dated January 22, 2010 was received from DOE stating that Grant No. G1000307 (Centennial Clean Water Program) in the amount of \$2,712,099 and Loan No. L1000015 (Clean Water State Revolving Fund) in the amount of \$1,876,901 for FY 2010 Funding Cycle have been signed.

(m/s Metcalf/Scheibner) to approve Wilson Engineering billing in the amount of \$34,932.00. Motion carried.

Railroad Addition Survey

Mayor Wyborney updated the council on the progress for the plot correction in Railroad Addition and informed the council that a meeting was held between the property owners involved and the Town's attorney.

WSDOT Goose Creek Maintenance

Council held discussion on distance for maintenance noting that no distance was defined in the 1931 agreement. It was suggested that the DNS be rewritten with a distance the Town feels is accurate.

MAYOR, COUNCIL, STAFF, & COMMITTEE REPORTS

Mayor

Mr. Wyborney reported on the letter received from Governor Gregoire regarding allocation of funds received from infractions.

The Mayor spoke with the council regarding the need to review and clarify some verbiage in the water and sewer ordinances.

Council Members Report

Councilmember Lynne McWhorter spoke on some possibilities for safe routes for school children. She will be attending a meeting to gather more information.

Ms. McWhorter reported to the council that a possible pit site for construction waste has been located. The council would like to speak with the property owners to ask permission for use.

Clerk/Treasurer Report

Clerk/Treasurer Carla Shirley presented the 4th quarter 2009 Financial Report to the council.

Police Chief Report

Police Chief Archie Shirley presented the January 2010 report to the council. Discussion was held on the level of involvement needed from the Town's attorney.

Foreman's Report

Mayor Wyborne presented the January 2010 Public Works Foreman's Report in the absence of Foreman Jim Pope.

ADJOURNED

(m/s McWhorter/Metcalf) to adjourn the meeting at 8:47pm. Motion carried.

Stefani Bowden, Assistant Clerk

Robert Wyborne, Mayor