



March 17, 2010

WILBUR TOWN COUNCIL MEETING

7:30pm

Town Council of the Town of Wilbur, Lincoln County, Washington met in regular session on March 17, 2010. The meeting was called to order at 7:30 p.m. at Wilbur Town Hall by Mayor Robert Wyborney.

REGULAR SESSION:

Pledge of Allegiance.

Members Present

Mayor Robert Wyborney, Council members Lynn McWhorter, Roy Scheibner, Don Rolfe and Jerry Metcalf

Absent

Mayor Pro-Tem Donald Reid

Staff Present

Police Chief Archie Shirley, Public Works Foreman Jim Pope, and Clerk/Treasurer Carla Shirley

Citizens Present

Frank Stedman, Phil Williams, Robert Smith, TD& H Steve Marsh and LCEDC Margie Hall

Additions or Corrections to Agenda

None

Presentations

Lincoln County Economic Development Executive Director Margie Hall presented the council with handouts and information on the Tourism Advertising Campaign recently approved by the County Commissioners. The ability to administer \$8,000.00 in County Lodging Tax funding is proposed to help local governments, organizations and recreational outlets promote their events and activates through an untied advertising campaign. Ms. Hall left an event calendar with the Town to view and add local events.

The Department of Commerce Information Services Division has asked the LCEDC to host a workshop on their behalf to give Lincoln County citizens the opportunity to learn about and comment on their current broadband project. The meeting is scheduled for Wednesday, April 7, 2010 from 2:00pm to 4:00pm at the Lincoln County Public Works Building on Hwy 25.

Ms. Hall spoke about the recent Mayor meeting and discussion that was held on Small Water Systems. A water survey meeting is being scheduled in the near future. Date to be announced.

A brief update was given on the PDA's Creston plant.

Public Hearing – CDBG Application

Mayor Wyborney opened the public hearing at 7:45pm to review community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG), and receive comments on proposed activities, particularly from low- and moderate-income persons and persons residing in the Town of Wilbur area. Handouts were provided for all in attendance. Up to \$35,000 may be available to the Town of Wilbur on a statewide competitive basis to fund planning projects that principally benefit low - and moderate - income persons. Steve March of Thomas, Dean and Hoskins, Inc. was present to review the CDBG Application the Town is applying for \$35,000 to conduct a feasibility study of the alternatives given in the US Army Corp Engineers Flood analysis of Goose Creek. The analysis describes the mitigation measures without addressing costs, permitting requirements of timelines for each option. The CDBG funding will be used to address these areas. Mayor Wyborney asked for citizen comments. With no comments expressed the Mayor closed the hearing at 7:49pm.

Citizen Comments

None

Liquor License – Alibi and Sandy's Thrift

No objections were received on the requested liquor license for Alibi and Sandy's Thrift.

Surplus Bid Opening – Police Department

One bid was received for the following surplus bid items:

\$5.00 Bid for Item #6 - 1 KODAK EASY SHARE CAMERA WITH DOCKING STATION SERIAL#'S KCKDE51101797 DOCKING STATIONS SERIAL # JDB
\$5.00 Bid for Item #7 - 1 KODAK EASY SHARE CAMERA WITH DOCKING STATION SERIAL#'S KCKDE51101577 DOCKING STATION SERIAL # JDB
\$5.00 Bid for Item #17 - 1 HP COLOR PRINTER DESKJET 870 CSE (OFFICE) (m/s Rolfe/Scheibner) to accept the \$5.00 each bid for items #6, 7 and 17 from Mary Morley. Motion carried.

Remaining bid items:

1. 1 VIVITAR PS40 DATA BACK 35 MM CAMERA
2. 1 FUJI DISCOVERY 2000 35 MM CAMERA
3. 1 OLYMPUS 35 MM CAMERA
4. 1 POLAROID SPECTRA CAMERA W/CASE
5. 1 POLAROID SPECTRA CAMERA W/CASE
8. 1 MINI CASSETTE RECORDER
9. 1 MINI CASSETTE RECORDER
10. 1 MINI CASSETTE RECORDER
11. 1 ROLODEX CARD FILE
12. BOSTICH CARD FILE
13. EPSON 600 II EP SCANNER
14. 1 BUSHNEL BINOCULARS
15. 1 CTX MONITOR MODEL # 1562GM
16. 1 EPSON PRINTER MODEL # P950A SERIAL # 3JUY116245

(m/s Rolfe/Scheibner) to donate or scrap the remaining bid items at the Police Chiefs discretions. Motion carried.

Tourism Funding – Chamber of Commerce

A motion was made to approve the tourism hotel/motel tax contract with the Wilbur Chamber of Commerce in the amount of \$1,150.00 for the 2010 year. The requirement by Community Trade and Economic Development (CTED) for annual lodging tax reporting on tourism expenditures still remains by contract. (m/s Metcalf/Rolfe) Motion carried.

Tourism Funding – Goose Creek Opry

A motion was made to approve the tourism hotel/motel tax contract with the Goose Creek Opry in the amount of \$850.00 for the 2010 year. The requirement by Community Trade and Economic Development (CTED) for annual lodging tax reporting on tourism expenditures still remains by contract. (m/s Metcalf/McWhorter) Motion carried. Current Officers for the Goose Creek Opry are President Robert Smith, Vice President Bob Lonn, and Secretary/Treasurer Darlene Theisfeld.

CONSENT AGENDA

Claims warrants and Council minutes

The council approved:

Claim warrants dated March 17, 2010 #14138-14159 \$33,451.65

Payroll warrants dated March 15, 2010 #8041-8043 \$1,500.00

Treasurer’s checks dated None

Council meeting minutes of March 3, 2010 and continued meeting of March 10, 2010.

(m/s Rolfe/Scheibner) Motion carried.

CURRENT PROJECTS

Airport *ARRA, FAA and State Aviation Funding

Mayor Wyborney updated the council on the airport project. Work should begin soon. The thru the fence agreement is continuing to be worked on.

Foreman Jim Pope was informed there are no signs stating no vehicles beyond this point. The Mayor reported that signage is currently being worked on.

Sewer Improvement Pre-Construction – PWTF #PR08-951-087

Mr. Wyborney updated the council on the contracting progress. (m/s Metcalf/McWhorter) to approve the Mayor to sign the contract and the notice to proceed for the Wastewater Treatment Plant Construction and the Forcemain Project Construction if contracts become available before the next council meeting. Motion carried.

Mr. Wyborney spoke with the council about the pre-construction meeting to be scheduled. At least three council members are interested in attending. A special meeting will be scheduled.

Permit to construct, operate and maintain a buried water main crossing within highway right-of-way on SR21 has been received from WSDOT. The permit to construct, operate and maintain a buried sanitary sewer force main was also received. The required bond will be put into place to receive final approval of the permit before construction.

Railroad Addition Survey

A resolution is prepared for council approval to hold a second public hearing on the Grigsby's request to vacate streets and an alley in Railroad Addition.

WSDOT Goose Creek Maintenance

Council reviewed the comment received from the Department of Ecology regarding the Determination of Nonsignificance for the proposed removal of sediment and debris from the Goose Creek Channel.

MAYOR, COUNCIL, STAFF, & COMMITTEE REPORTS

Mayor

Mr. Wyborney reported on the project to build a new Ferry at Keller noting the repair period will be longer on the existing boat this year.

The Town has advertised for swimming pool lifeguards and has not received enough applications. The Town will continue to take applications for lifeguards.

Council Members Report

Council member Lynn McWhorter reported on a business owners' comment regarding building permit fees in which the citizen feels the work is only repair and maintenance. The Mayor will conduct a review.

Council member Jerry Metcalf asked about the project of installing electrical outlets in the park.

Foreman's Report

Public Works Foreman Jim Pope spoke with the council on the request from a business owner to repair a portion of asphalt on the non-maintained section of Mitchum Street. The council agreed the street is non-maintained.

ORDINANCES, RESOLUTIONS & PROCLAMATIONS

Resolution #378

(m/s Rolfe/Scheibner) to approve setting the date and time to April 21, 2010 at 7:45pm to hear Street Vacation request – Priest Avenue, East of Portland Street, including the East 15' of Portland Street that was previously vacated by ordinance 66-B, in Railroad Addition

The alley in Block 44, East of Portland Street, including the East 15' of Portland Street that was previously vacated by ordinance 66-B, in Railroad Addition

Pearl Avenue, East of Portland Street, including the East 15' of Portland Street that was previously vacated by ordinance 66-B, in Railroad Addition. Ms. McWhorter stated she is not allowed to vote on any issues involving the vacation requested by the Grigsby's and stated she will recuse from the vote. Motion carried with 3 votes for and 1 vote recused.

Resolution #379

(m/s Rolfe/Scheibner) to adopt the Certification of Compliance to apply for CDBG funding assistance to conduct a feasibility study of alternatives allowing the Mayor to sign the application. Motion carried.

DONATIONS FOR THE MONTH OF FEBRUARY 2010

Cemetery - \$50.00 Clyde Bishop

ADJOURNED

(m/s McWhorter/Rolfe) to adjourn the meeting at 8:32pm. Motion carried.

Carla J. Shirley, Clerk/Treasurer

Robert Wyborne, Mayor