



March 3, 2010

WILBUR TOWN COUNCIL MEETING

7:30pm

Town Council of the Town of Wilbur, Lincoln County, Washington met in regular session on March 3, 2010. The meeting was called to order at 7:30 p.m. at Wilbur Town Hall by Mayor Robert Wyborney.

REGULAR SESSION:

Pledge of Allegiance.

Members Present

Mayor Robert Wyborney, Mayor Pro-Tem Donald Reid and Council members Lynn McWhorter, Roy Scheibner, Don Rolfe and Jerry Metcalf

Staff Present

Police Chief Archie Shirley, Public Works Foreman Jim Pope, EMS Captain Serena Taylor and Clerk/Treasurer Carla Shirley

Citizens Present

Frank Stedman, Travis Camp, Tootsie Keller and Phil Williams

Additions or Corrections to Agenda

None

Citizen Comments

None

Outdoor Burn Ban

Council reviewed information from the Department of Ecology on the Outdoor Burn Ban – Yard & Garden Waste.

Senior Project – Travis Camp

Wilbur High School Senior Travis Camp was present to review his senior project of installing the old Town siren to be utilized as a back-up for emergencies. The council approved the project at the February 17, 2010 meeting.

CIAW Insurance Update on Office of Financial Management

Clerk/Treasurer Carla Shirley updated the council on the recent Cease and Desist Order that CIAW received from Office of Financial Management. CIAW has submitted a plan to meet OFM's requirement and are currently waiting for approval from OFM.

AWC Health Insurance

Council was given information from the meeting held with Carol Wilmes of Association of Washington Cities on the current medical insurance plan which is being transitioned out and will be moved to the HealthFirst Plan beginning January 1, 2012.

Street closure/sponsorship requests for Goose Days activities

Representing the Wilbur Chamber of Commerce and the Goose Days Committee, Frank Stedman presented a list of requests for sponsorship for the Wild Goose Bill Days activities. Insurance coverage for the parade, Golden Garter, Goose Chase and general activities, Highway 2 and Town street closures and beer garden (Golden Garter) liquor permit. (m/s Rolfe/Reid) to approve the requests for sponsorship, insurance coverage, street and Highway 2 closure. Motion carried.

Miss Wilbur Program requests for sponsorship/insurance

Miss Wilbur Program board member Tootsie Keller made a request of the council for sponsorship of the annual program activities including the March 5 Pageant, Parades, December 4th Tea, use of the 1 ton truck, float and trailer. A list of the board members was presented to the council for approval. (m/s McWhorter/ Reid) to approve the requests for sponsorship, of the Miss Wilbur annual program activities and board members for the 2010 year. Motion carried.

CONSENT AGENDA

Claims warrants and Council minutes

The council approved:

Claim warrants dated March 3, 2010	#14117-14137	\$14,194.73
Payroll warrants dated February 26, 2010	#8021-8040	\$34,268.68
Treasurer's checks dated March 3, 2010	#2682	\$14,550.30

Council meeting minutes of February 17, 2010.

(m/s Rolfe/Scheibner) Motion carried.

CURRENT PROJECTS

Airport *ARRA, FAA and State Aviation Funding

Mayor Wyborney informed the council that State and Federal funding will have a lapse period between the two and requested up to \$880.00 in funding to cover the 2 ½ % of the State grant portion. (m/s Scheibner/Reid) to cover up to \$880.00 of the pre-engineering work on the continued airport project. Motion carried.

Mr. Scheibner inquired on the electrical panel update.

Mr. Rolfe inquired about a port-a potty at the Airport.

Sewer Improvement Pre-Construction – PWTF #PR08-951-087

Mr. Wyborney updated the council on the bid opening progress. The first lowest bidder on the Wastewater project has been rejected. The next on the list is BOSS Construction. The first lowest bidder on the Forcemain project has also been rejected and the next on the list is Strider.

The Mayor read the following statement prepared by the Town's Attorney.

This afternoon, after 3pm, the Attorney for the Town received a letter from the attorney for Graham Construction Company challenging the bid submitted by Boss Construction Co as being incomplete. On the advice of our Town Attorney, we are removing that item from tonight's agenda to allow our attorney to review the issues raised by Graham Construction Company's attorney and to advise the Town of its options and best course of action.

We will continue our Council meeting on March 10th at 7 pm to consider the determination of the low, responsive, bidder and the award of the contract for the Wastewater Treatment Plant.

Jerry Metcalf pointed out to the council the amendment made during the bidding process that changed the plant completion date to March 2011.

Council reviewed maps of the farm area needed to do the force main. Discussion with the current leasers will be held.

(m/s Metcalf/McWhorter) to approve Wilson Engineering billing #7020 in the amount of \$22,527.00. Motion carried.

Railroad Addition Survey

Council member Lynn McWhorter spoke with the council regarding Railroad Addition stating the memo from the Town's Attorney is a logical resolution to resolve the north section of Railroad Addition. Discussion was held on the street vacation requests, RCW 36.87.090 and the amount currently paid to the Town's Attorney to resolve this issue. Ms. McWhorter will continue research.

WSDOT Goose Creek Maintenance

Council reviewed modifications made to the SEPA Checklist. (ms/ Scheibner/Reid) to ratify the Mayor signing the SEPA Checklist. Motion carried.

MAYOR, COUNCIL, STAFF, & COMMITTEE REPORTS

Mayor

Mr. Wyborne reported on the information he obtained from Rick Becker Lincoln County regarding the recycling bins. The County will do a contract with the Town for the bids, with the Town paying for each pick-up of the bins. The estimate per pick-up would be over \$100.00 per bin. Council held discussion with the consensus that the bins are still available to the general public at the Lincoln County Transfer Station at no cost.

The Mayor spoke on the fuel contract with Ag Link Inc., reviewing the price and process with the council.

Fire/EMS Report

EMS Captain Serena Taylor gave an update to the council on the EMS activities. Discussion was held on a mutual aid agreement with Grand Coulee to assist as the need arises.

Police Chief Report

Police Chief Archie Shirley presented the February 2010 report to the council.

Mr. Shirley presented a list of items for the councils review to be surplus. (m/s Metcalf/Rolfe) to accept the surplus list as presented with the items listed in red to be properly destroyed. Motion carried.

The final FEMA documents for the 2009-2010 snow & ice damage were discussed with the need to check the Town's insurance for continued snow & ice damage coverage for the next 25 years.

SURPLUS ITEMS

SURPLUS ITEMS MARCH 3, 2010

- 2 **ALCO SENSOR III'S**
- 1 VIVITAR PS40 DATA BACK 35 MM CAMERA
- 1 FUJI DISCOVERY 2000 35 MM CAMERA
- 1 OLYMPUS 35 MM CAMERA
- 2 POLAROID SPECTRA CAMERAS W/CASES
- 2 KODAK EASY SHARE CAMERAS WITH DOCKING STATIONS SERIAL #'S
KCKDE51101797 & KCKDE51101577 DOCKING STATIONS SERIAL #'S JDB &
JDB
- 2 **OLYMPUS VN-480 DIGITAL VOICE RECORDERS (BROKEN JUNK)**
- 1 **SEARS CRAFTSMAN SHOP VAC WITH ATTACHMENTS (BROKEN JUNK)**
- 1 **COMPAQ COMPUTER MODEL #PRESARIO 4505 WITH MONITOR MODEL #
768 WITH KEY BOARD AND MOUSE. (MOTHER BOARD AND HARD DRIVE
REMOVED)**
- 1 **SMITH CORONA TYPEWRITER MODEL 5A-1 (REPLACED BY INSURANCE,
WATER DAMAGE 2009)**
- 1 **BOSTON PAPER SHREDDER BROKEN (REPLACED 2009)**
- 1 FORD CROWN VIC SURPLUSED IN 2008 REPLACED BY 2008 CHEV IMPALA
- 1 **HR 8 HANDHELD RADAR #6084 (OUT OF SERVICE, NO LONGER CAN BE
SERVICED)**
- 3 MINI CASSETTE RECORDERS
- 1 **AM/FM DESKTOP CLOCK RADIO G.E. (BROKEN JUNK)**
- 1 ROLODEX CARD FILE
- 1 BOSTICH CARD FILE
- 1 **286 COMPUTER WITH MOUSE AND KEY BOARD (HARD DRIVE MOTHER
BOARD REMOVED)**
- 1 **PANASONIC KX-FP151 FAX (MACHINE BROKEN DISPOSED OF)**
- 2 **QUANTEX LAP TOP COMPUTERS (INTERNAL COMPONENTS REMOVED
AND DESTROYED) REPLACED BY GRANT**
- 1 EPSON 600 II EP SCANNER
- 1 **FEDERAL SMART SIREN (SHORTED OUT DURING REMOVAL AND INSTALL
IN 08 IMPALA (JUNK)**
- 1 **HP BUSINESSINK JET 1200 DTN PRINTER (WATER DAMAGE REPLACED BY
INSURANCE)**
- 2 BUSHNEL BINOCULARS 1 PLACED ON PATROL VEHICLE AND FELL OFF
UNABLE TO LOCATE 08-27-07
- 2 **JOHNSON MOBILE RADIOS (JUNK TO BE DESTROYED)**
- 1 **FEDERAL SMART SIREN (BROKEN JUNK)**
- 1 **HP INKJET 1200n PRINTER (WATER DAMAGE JUNK REPLACED BY
INSURANCE)**
- 1 CTX MONITOR MODEL # 1562GM
- 1 EPSON PRINTER MODEL # P950A SERIAL # 3JUY116245

- 1 HP COLOR PRINTER DESKJET 870 CSE (OFFICE)
- 1 **DELL COMPUTER SERIAL # 2MXX511 WITH MONITOR, KEY BOARD & MOUSE (MOTHER BOARD AND RAM REMOVED)**
- 1 **DELL COMPUTER SERIAL # 9LXX511 (MOTHER BOARD AND RAM REMOVED)**

ITEMS INDICATED IN **RED** HAVE NO VALUE OR ARE A SAFETY HAZARD AND SOME WOULD COST MONEY TO HAVE MEMORY REMOVED BEFORE BEING SOLD.

Foreman's Report

Public Works Foreman Jim Pope gave the February 2010 progress report for the council.

Council Members Report

Councilmember Don Reid reviewed the current nuisance ordinance section on weeds noting the need to change the verbiage to cover the proper way to eliminate noxious weeds that will seed from small growth. A draft will be presented to the council at the next meeting.

Councilmember Lynn McWhorter reported on the RCO grant training she attended.

ORDINANCES, RESOLUTIONS & PROCLAMATIONS

None

DONATIONS FOR THE MONTH OF FEBRUARY 2010

Cemetery - \$50.00 Clyde Bishop

CONTINUED COUNCIL MEETING

At 9.35 p.m. a motion was made to recess until March 10, 2010 at 7:00p.m. for the purpose of awarding the bid for the Wastewater Treatment Plant and the Forcemain. (m/s Reid/McWhorter) Motion carried.

Carla J. Shirley, Clerk/Treasurer

Robert Wyborney, Mayor