



April 21, 2010

WILBUR TOWN COUNCIL MEETING

7:30pm

Town Council of the Town of Wilbur, Lincoln County, Washington met in regular session on April 21, 2010. The meeting was called to order at 7:30 p.m. at Wilbur Town Hall by Mayor Robert Wyborney.

REGULAR SESSION:

Pledge of Allegiance.

Members Present

Mayor Robert Wyborney, Council members Lynn McWhorter, Don Reid, Roy Scheibner, Don Rolfe and Jerry Metcalf

Absent

None

Staff Present

Police Chief Archie Shirley, Nuisance Director Sam Miller, Fire/EMS Chief Craig Haden and Clerk/Treasurer Carla Shirley

Citizens Present

Frank Stedman, Robert Smith, Bill Grigsby, Allen and Charolette Cochran, Jess Beck, Haywood Gay, Laura Dirks, LCEDC Margie Hall and Avitsa Employees Nancy Holmes, Sam Mullins and Steve Aubuchon

Additions or Corrections to Agenda

Resolution #383 and Avista contract

Presentations – Avista & Lincoln County EDC

Nancy Holmes, Regional Business Manager for Avista, introduced Operations Manager Steve Aubuchon and Electric Local Representative Sam Mullins to the council. Ms. Holmes gave a brief overview of their responsibilities. Economic Development is supported by Avista.

Margie Hall of LCEDC reported on the public meeting held at the Senior Center before the council meeting. Ms. Hall will provide the council with notes from the meeting to promote, develop and market the area with the current development project at the Grand Coulee Dam.

Ms. Hall informed the council the tourism dollars are already in place, advertising and promoting Town profiles at www.visitincolncountywashington.com.

Sewer Improvement Foremain

Discussion was held on Avista's Electric Service Extension Agreement for underground on the west side of Hwy 21 verses overhead. Approval will be made with the granting agency for the Town of Wilbur Street crew to perform the ditch digging.

PUBLIC HEARING

Public Hearing – Street Vacation Request

"Priest Avenue, East of Portland Street, including the East 15' of Portland Street that was previously vacated by ordinance 66-B, in Railroad Addition to the Town of Wilbur, Lincoln County, Washington.

"The alley in Block 44, East of Portland Street, including the East 15' of Portland Street that was previously vacated by ordinance 66-B, in Railroad Addition to the Town of Wilbur, Lincoln County, Washington."

"Pearl Avenue, East of Portland Street, including the East 15' of Portland Street that was previously vacated by ordinance 66-B, in Railroad Addition to the Town of Wilbur, Lincoln County, Washington."

Mayor Wyborne opened the public hearing at 7:45pm for citizen comment. Mr. Grigsby stated he asked for the street vacation. Allen and Charlotte Cochran express their concern that they had not asked for the vacation. Mr. Wyborne stated it needs to be vacated for boundary adjustment. Council member Don Reid spoke about the boundary survey process. Fire/EMS Chief Craig Haden asked about the location of the fire hydrant. With no further citizen comments the Mayor closed the hearing at 7:53p.m..

The Mayor directed the Clerk to prepare an ordinance for the next council meeting. Discussion will be held with the Foreman on if the Town needs to maintain utility easements or allowing building. Fair market value will be followed for the property.

Avista Response Time

Discussion was held with Avista representatives regarding response time for emergency shut off due to fire. Avista apologized and assured the Fire/EMS Chief and Council this issue is being addressed.

Citizen Comments

Citizen comment was received regarding a neighbor placing his belongs in the alley. Council took verbal explanation from Mr. Beck and neighbor Haywood Gay reviewing pictures of the area. A view of Town owned property will be made and a response will be given at the next council meeting.

Citizen comment was received regarding the location of a fence, permit, a building FEMA regulations and if there is water and electricity to the building. The Mayor informed Mr. Beck that a review will be made of the comment and an answer will be provided by the May 19th council meeting.

Brush Pile

(m/s Reid/McWhorter) to open the brush pile for Town of Wilbur residents to dump their yard and lawn waste free of charge on Saturday, May 1, 2010 and on Saturday, May 8, 2010 from 9:00a.m. to 12:00p.m.. Motion carried.

Fire/EMS Report

Fire/EMS Chief Craig Haden gave the council an update in the Fire Departments activities. Discussion was held on the emergency electrical disconnect response time from Avista. The Fire Department was praised for their work in stopping the fire at the Homestead Café this past weekend.

Public Works Surplus

Bid opening was held on the following items.

- | | | | |
|-----|---|---------|---------------|
| 1. | 7 PICNIC TABLES, VARIOUS CONDITIONS | \$7.00 | Robert Smith |
| 2. | 1 METAL DESK | None | |
| 3. | 1 ANTIQUE FIRE EXTINGUISHER | | |
| | | \$36.66 | Tim Riechmann |
| | | \$28.01 | Ron Mann |
| 4. | 1 200 GALLON POLY SPRAY TANK | None | |
| 5. | 1 MAP RACK | None | |
| 6. | 1 45' CHAIN LINK FENCING 7' HIGH | \$27.88 | Tim Riechmann |
| 7. | 1 160', 6" WELL CASING | \$21.60 | Robert Smith |
| 8. | 1 1968 INTERNATIONAL TRUCK
(WATER IN OIL & REAR END NOISE) | \$20.00 | Casie Monge |
| 9. | 1 6' CULTIVATOR | None | |
| 10. | 2 HOMELITE CHAIN SAWS (DO NOT RUN) | None | |

(m/s Metcalf/Reid to accept the highest bid and dispose of the remaining items as the Public Work Foreman sees fit. Motion carried.

Lincoln County Economic Development Council

(m/s McWhorter/Metcalf) to pay the LCEDC billing in that amount of \$1,611.00 for the year 2010 LCEDC services. Motion carried.

CONSENT AGENDA

Claims warrants and Council minutes

The council approved:

Claim warrants dated April 21, 2010	#14194-14215	\$15,332.62
Payroll warrants dated April 15, 2010	#8087-8089	\$1,500.00
Treasurer's checks dated April 15, 2010	#2684	\$13,683.66

Council meeting minutes of April 7, 2010 and Special Meeting from April 5, 2010.

(m/s Rolfe/Reid) Motion carried.

CURRENT PROJECTS

Airport *ARRA, FAA and State Aviation Funding

Council was notified of the request for amendment on grant #3-53-0087-006 (ARRA) in the amount of \$6,509.00 to cover increased costs was approved by the FAA.

Council was notified of the request for amendment on grant #3-53-0087-008 (ARRA) in the amount of \$71,394.00 to cover increased costs was approved by the FAA.

Mayor Wyborney discussed Resolution #383 guaranteeing funds for the completion of the Airport runway extension project.

Mayor Wyborney updated the council on the through the fence access agreement.

Sewer Improvement Pre-Construction – PWTF #PR08-951-087

Wilson Engineering billing #7075 in the amount of \$4,839.50 was not the final billing. The Public Works Trust fund will be closed as soon as the final billing is received.

Sewer Wastewater Treatment Plant

Mr. Wyborney informed the council that BOSS Construction will begin between May 24th and June 1, 2010. The Notice to proceed was signed by BOSS.

(m/s Rolfe /Scheibner) to approve the contract with Wilson Engineering, LLC for Professional Services for the Construction Phase of the Wastewater Treatment Plant. Motion carried.

Sewer Forcemain

The Agreement for Professional Services for the Construction Phase of the Town of Wilbur Wastewater Treatment Plant and the Forcemain were separated and the engineering amounts were reduced.

(m/s Reid /Rolfe) to approve the contract with Wilson Engineering, LLC for Professional Services for the Forcemain Phase of the Wastewater Treatment Plant. Motion carried.

Mayor Wyborney updated the council on the farm lessee's agreement for forcemain work. A written agreement will be worked on.

A list of public works projects for the 2010 year was requested from Mr. Rolfe to assess if time is available for the crew to dig the ditch. The Town will not install the conduit. A contract will need to be made for the crew to perform the work when the approval is received from DOE.

Railroad Addition Survey

None

WSDOT Goose Creek Maintenance

The Joint Aquatic Resources Permit (JARPA) application for Goose Creek sediment and debris removal has been filed. It was noted that a Floodplain Development Permit maybe needed. The Building Inspector will be contacted to assess the need.

MAYOR, COUNCIL, STAFF, & COMMITTEE REPORTS

Mayor

Building Permit Review

Mayor Wyborney informed the council the review has been completed by the Building Inspector and it was determined the structure was changed or altered. The permit was needed. Mr. Wyborney stated he was sending a response to the property owner.

The Mayor spoke with the council on the rebuild on Cliff Avenue located in the floodway. State law was reviewed and the building can be placed back into the original footprint. However the information received was the property owner will be following the required set-backs.

The need to have a trails and pathway plan in place was discussed. Mr. Rolfe and Ms. Shirley will work on this plan.

Council Members Report

Council member Don Reid reviewed the e-mail from the Town Attorney regarding the prevention of weeds to multiply or go to seed. The Attorney says the ordinance covers this issue now and made a suggestion of having the Nuisance Director carry the Lincoln County Noxious weed pamphlet with him to circulate the information on control. Mr. Reid would still like to see the ordinance changed. The Mayor said he will continue to review.

Council member Don Rolfe requested an update on the lease of Haigg's property to place the antique farm equipment on. Mr. Wyborne will check with the Attorney.

Planning Commission Report

The Planning Commission reviewed the Wilbur Municipal Code 18.40.060 Political Campaign Signs. The Commission recommends deleting "Thirty Days".

ORDINANCES, RESOLUTIONS & PROCLAMATIONS

Resolution #380 through Resolution #382

(m/s Reid/Scheibner) to adopt the Resolution #380 Declaring the month of May Senior Citizens month, Resolution #381 Declaring the week of May 10th – 14th as Emergency Medical Services week and Resolution #382 Setting Prices for Clean-Up Days. Motion carried.

Resolution # 383

(m/s Rolfe/Scheibner) to adopt the Resolution #383 Guaranteeing Grant Match Funds Availability with the State of Washington. Motion carried.

DONATIONS FOR THE MONTH OF MARCH 2010

Ambulance - \$1,130.00 General Donations

ADJOURNED

(m/s McWhorter/Rolfe) to adjourn the meeting at 9:52pm. Motion carried.

Carla J. Shirley, Clerk/Treasurer

Robert Wyborne, Mayor