



April 7, 2010

WILBUR TOWN COUNCIL MEETING

7:30pm

Town Council of the Town of Wilbur, Lincoln County, Washington met in regular session on April 7, 2010. The meeting was called to order at 7:30 p.m. at Wilbur Town Hall by Mayor Robert Wyborney.

REGULAR SESSION:

Pledge of Allegiance.

Members Present

Mayor Robert Wyborney, Council members Lynn McWhorter, Don Reid, Roy Scheibner, Don Rolfe and Jerry Metcalf

Absent

None

Staff Present

Police Chief Archie Shirley, Public Works Foreman Jim Pope, Hearings Officer Rob Coffman and Clerk/Treasurer Carla Shirley

Citizens Present

Frank Stedman, Robert Smith

Additions or Corrections to Agenda

Goose Creek JARPA and Airport agreements

Citizen Comments

Citizen comment was received regarding the burning of a building located close to the adjacent property owner's trees. The Mayor stated the Fire Department will be contacted to protect the trees.

Goose Creek Opry

Robert Smith, President for the Goose Creek Opry, placed an insurance coverage request for the event held the weekend of July 30th, 31st, and August 1st. (m/s Rolfe/Scheibner) to approve the request for sponsorship of the Goose Creek Opry for insurance purposes. Motion carried.

Department of Ecology

Council was presented information from the Department of Ecology regarding solid waste management and recycling. The department will be looking at the solid waste management laws in Washington to see if they can improve statutory infrastructure to better serve the needs of today and the future. A series of workshops will be held in the future.

Clarify Wilbur Municipal Code

Rob Coffman requested clarification of the WMC regarding campaign signs. A review will be made and reported back to Mr. Coffman.

Building Permit Review

Hearings Officer Rob Coffman reported on his review of the Wilbur Municipal Code and the International Building Code for permits needed as was discussed at the last council meeting. A review of the structural or supporting pier blocks will be made by the Building Inspector to determine if the structure was changed or altered.

Discussion was held on providing a list for property owners as to when a permit is needed.

Farm Lease – Weeds

Discussion was held on the requirement to provide weed control on the leased farm property. The lessees will be notified.

Weeds – Ordinance Updating

Discussion was held on the WMC on weeds. Verbiage will be given to the Town’s Attorney.

AWC Retro Refund Check – L & I

The Town of Wilbur has received a AWC Retro refund check in the amount of \$330.00 which pertains to the 2006 and 2008 policy years.

FEMA Funds for Winter Storm & Snow 2008

The Town has received \$561.31 in FEMA funds for winter storm and snow 2008 damages to the Wilbur Senior Center and Town Hall.

CONSENT AGENDA

Claims warrants and Council minutes

The council approved:

Claim warrants dated April 7, 2010	#14160-14193	\$26,845.93
Payroll warrants dated March 31, 2010	#8044-8086	\$38,268.75
Treasurer’s checks dated March 18, 2010	#2683	\$122.44
Council meeting minutes of March 17, 2010.		

(m/s Rolfe/McWhorter) Motion carried.

CURRENT PROJECTS

Airport *ARRA, FAA and State Aviation Funding

(m/s Scheibner/Rolfe) to approve the signing of the WSDOT Airport Aid Application in the amount of \$639,028.00 with the State portion at \$15,120.00, Federal share of \$607,077.00 and Town’s share of \$16,831.00. The project will complete the west parallel taxiway construction project that was started last year. The project will enhance the safety and efficiency of aircraft operations at the airport. Motion carried.

(m/s Reid/Rolfe) to approve the signing of the JUB Engineers supplemental engineering compensation in a total project amount of \$94,700.00. Motion carried.

Mayor Wyborney updated the council on the through the fence assess agreement.

Sewer Improvement Pre-Construction – PWTF #PR08-951-087

(m/s Metcalf/Rolfe) to approve Wilson Engineering billing #7075 in the amount of \$4,839.50. Motion carried. Filing the final reports with the Public Works Trust fund to close out the loan was discussed.

Sewer Improvement Construction Phase

Mayor Wyborney discussed the Agreement for Professional Services for the Construction Phase of the Town of Wilbur Wastewater Treatment Plant. (m/s Rolfe /Scheibner) to approve the contract for the Treatment Plant and the Forcemain. Motion carried.

Sewer Wastewater Treatment Plant

Contract for construction of the Wastewater Treatment Plant with BOSS Construction Inc. has been signed. The notice to proceed has not been signed at this point.

Discussion was held on the pre-construction meeting conducted on April 5, 2010.

Sewer Forcemain

Contract for construction of the Sewer Forcemain with Strider Construction Co. Inc. has been signed. The notice to proceed has not been signed at this point.

Discussion was held on the pre-construction meeting conducted on April 5, 2010.

Railroad Addition Survey

None

WSDOT Goose Creek Maintenance

(m/s Scheibner/Metcalf) to approve the signing of the Joint Aquatic Resources Permit (JARPA) application for Goose Creek sediment and debris removal. Motion carried.

Discussion was held on holding a pre-construction meeting before the State starts clean-out.

MAYOR, COUNCIL, STAFF, & COMMITTEE REPORTS

Mayor

Mr. Wyborney passed out budget, work flow calendars and compliance issues received at the Mayor/Clerk meeting held that day.

The Mayor spoke with the council on records retention and public records request and posting the contract person on the web site.

Council Members Report

Council member Lynn McWhorter reported Margie Hall and Avista will be attending the next council meeting for economic development and to introduce the new area employees for Avista. Mayor Wyborney wishes the Chamber to attend this meeting.

Council member Don Rolfe requested an update on the lease of Haigg's property to place the antique farm equipment on. Mr. Wyborney will check with the Attorney.

Council member Don Reid gave an update on the PDA activities.

Council member Roy Scheibner requested a list of future Public Works projects.

Police Chief Report

Police Chief Archie Shirley presented the March 2010 activities report to the council.

Foreman's Report

Public Works Foreman Jim Pope gave the March 2010 progress report.

Mr. Pope requested the following list of items to be surplus:

1. 7 PICNIC TABLES, VARIOUS CONDITIONS
2. 1 METAL DESK
3. 1 ANTIQUE FIRE EXTINGUISHER
4. 1 200 GALLON POLY SPRAY TANK
5. 1 MAP RACK
6. 1 45' CHAIN LINK FENCING 7' HIGH
7. 1 160', 6" WELL CASING
8. 1 1968 INTERNATIONAL TRUCK
(WATER IN OIL & REAR END NOISE)
9. 1 6' CULTIVATOR
10. 2 HOMELITE CHAIN SAWS (DO NOT RUN)

(m/s Metcalf/Reid) to surplus the above items. Motion carried.

ORDINANCES, RESOLUTIONS & PROCLAMATIONS

None

EXECUTIVE SESSION

Mayor Wyborne reported the Town Council will now go into executive session at 8:48 p.m. to consider: Complaints or charges brought against a public officer or employee, unless the officer or employee asks for a public hearing or meeting thereon. It is anticipated that the executive session will last 15 minutes. Mr. Wyborne closed the executive session at 8:53 p.m., the council reconvenes the regular meeting. The council took no action on the issue(s) discussed in executive session.

DONATIONS FOR THE MONTH OF FEBRUARY 2010

Ambulance - \$1,130.00 General Donations

ADJOURNED

(m/s McWhorter/Rolfe) to adjourn the meeting at 9:11pm. Motion carried.

Carla J. Shirley, Clerk/Treasurer

Robert Wyborne, Mayor