



July 15, 2009

WILBUR TOWN COUNCIL MEETING
7:30pm

Town Council of the Town of Wilbur, Lincoln County Washington met in regular session on July 15, 2009. The meeting was called to order at 7:30 p.m. at Wilbur Town Hall by Mayor Robert Wyborney.

Regular Session:

Pledge of Allegiance.

Members Present: Robert Wyborney, Lynn McWhorter, Jerry Metcalf, Donald Reid and Roy Scheibner

Absences: Don Rolfe

Staff Present: Public Works Foreman Jim Pope and Clerk/Treasurer Carla Shirley

Citizens Present: Frank Stedman and Robert Smith

Additions or Corrections to Agenda: None

Presentations: None

Robert Smith – Property Purchase

Robert Smith, owner of Country Lanes RV Park, provided the council with the hand-drawn plan of his request to purchase approximately 2 acres of Town-owned property to the north of the RV Park. The Public Works Foreman provided the council with information regarding two vacated streets, a water main line from well #3 and an existing force main and the future force main for the sewer that run across and down the property that the Town would need to retain easement on. Other issues were discussed as far as the existing farmland lease, the procedure the Town is required to follow, vacated streets, property appraisal costs and property survey. The council agreed to research the request further.

Citizen Comments: Citizen comment was received regarding the council's approval to wave the WMC for the Goose Creek Opry musicians to dry camp and using tourism dollars to advertise when the local RV faculties, who support the community by the paying of taxes, are not being utilized. The question was asked if the Opry is affiliated with the Chamber and if so the Chamber should be in support of the local businesses. The council addressed the comment by stating the approval was just for this year to allow dry camping on private commercial property for this year only. The WMC will be followed in proceeding years. As for the tourism funding the Opry is not affiliated with

the Chamber and after last week's council meeting, the Opry President informed the Clerk-Treasurer they will be declining the \$850.00 in tourism funding to advertise the event due to the added reporting requirements from CTED. The Mayor noted he will respond to the comment by letter.

Tourism Funding

Goose Creek President Dale Wagner informed the Town Clerk-Treasurer that the Opry does not wish to accept the contract for the \$850.00 in tourism funding due to the new reporting requirements. (m/s Reid/Scheibner) to approve rescinding the Hotel/Motel Tax funding contract in the amount of \$850.00 with the Goose Creek Opry due to the added reporting requirements from CTED. Motion carried.

Official 2009 Population Determinations

The council reviewed the official information received from the Office of Financial Management. The population for 2009 is set at 895.

Approval of Surplus List

The council reviewed the list of surplus items. (m/s Metcalf/Scheibner) to accept the list of surplus items to be surplus/discharged to the needs of Town of Wilbur. Motion carried.

1 - HP Laser printer -4100 N (does not work)

1- HP Laser Jet S P

1- Surge protector

Assorted cables

1- Spanish computer keyboard

1- Unmanaged Fast Ethernet Switch

2- Husler mowers 2500 (one parts only)

1- 10-key calculator

1- 2 UPS Power Protection

~~1- Laser printer~~

1- Rolodex

1- Word Perfect Program

1- Computer Monitor

1- Telephone headset

1- 13" TV/VCR (broken)

Yount's Addition

Council reviewed the request from property owners in Yount's Addition to be annexed into the Town of Wilbur. A meeting with the property owners has been set for the next council meeting of August 5, 2009 to determine whether the Town will accept, reject or geographically modify the proposed annexation or require simultaneous adoption of the comprehensive plan or whether it shall require the assumption of all or of any portion of the existing Town indebtedness. Guidelines were provided by the Town's attorney for the petition process.

Consent Agenda

Items on the consent agenda are as follows:

Claims dated July 15, 2009 #13664 through #13698 in the amount of \$92,198.68. Payroll dated July 15, 2009 #7741 through #7743 in the amount of \$1,500.00. (m/s McWhorter/Reid) Motion carried.

Minutes of July 1, 2009 council meeting and continued council meeting of July 8, 2009. (m/s McWhorter/Reid) Motion carried.

Executive Session

The Town Council went into executive session at 8:02pm to consider negotiations on the performance of publicly bid contracts when the public knowledge regarding such consideration would cause the likelihood of increased costs. It is anticipated that the executive session will last 10 minutes.

Council resumed at 8:12pm. No decisions were made.

Current Projects

Airport * FAA and State Aviation Funding

Mayor Wyborney updated the council on the progress at the airport. Copenhavers are moving dirt.

Mayor Wyborney presented a diagram from the attorney's office on the section of property to be purchased at the airport for the hanger.

Goose Creek Cleaning

Council reviewed the discussion held at the meeting from July 8, 2009 at the Public Works Lab to discuss the extent of work for the dredging of Goose Creek. Refer to continued meeting minutes held on July 8, 2009.

Department of Ecology Flood Control Assistance Account Program Grant \$30,000

Paperwork is continuing on the closeout of the FCAPP grant.

TD&H is working on a new grant application for further work on flood control.

Sewer Improvement Pre-Construction – PWTF #PR08-951-087

Wilson Engineering will be attending the council meeting of August 5, 2009 to give the council an update on the sewer facilities plant design.

Final approval was received from the Department of Ecology on the Wastewater Facilities Plan NPDES Permit No. WA-004492-0. DOE has received notice from the USEPA Region X that it has been determined that the proposed project will have no effect on ESA-listed species or their critical habitat in accordance with ESA and will not adversely affect Essential Fish Habitat in accordance with MSA.

(m/s Reid/Scheibner) to ratify the Mayor's action in signing the CDBG grant contract in the amount of \$1,000,000. Motion carried.

US 2 Pedestrian Pathway Operation and Maintenance Agreement

(m/s Scheibner/Reid) to approve the signing of the agreement for pathway operation and maintenance with the additions and changes provided by the Town's attorney and approval for the Mayor to negotiate as needed. Motion carried.

Mayor, Staff & Committee Reports

Mayor's Report

The council agreed to pre-approve the Mayor to sign grant contracts as needed.

Clerk/Treasurer's 2nd Quarter Financial Report

Clerk-Treasurer Carla Shirley gave the 3rd quarter financial report.

Public Works Foreman Report

Public Works Foreman Jim Pope gave the June progress report.

Mr. Pope informed the council that the Department of Ecology has extended the National Pollutant Discharge Elimination System (NPDES) Permit No. WA-004492-0 certified mail (700 1680 0007 1587 9130) dated June 26, 2009. It is stated in the letter that with the facility going through an upgrade, Ecology intends to delay issuance of a new permit until shortly before start-up of the new facility. Thru RCW 34.05.422(3) the permit and terms and conditions thereof remain in force until the effective date of a new permit and adequate information has been submitted for the permit renewal. Ecology will notify the Town of Wilbur when the draft for the new permit has been completed.

Ordinances, Resolutions & Proclamations

None

Donations for the Month of June 2009

Ambulance - \$480.00 Jim Harris, \$30.00 Donald Johnson, \$190.00 Paula Savage
Swimming Pool - \$10.00 Jim Harris

Adjourned

A motion was made to adjourn the meeting at 9:06p.m. (m/s McWhorter/Scheibner)
Motion carried.

Carla J. Shirley, Clerk/Treasurer

Robert Wyborney, Mayor