



July 1, 2009

**WILBUR TOWN COUNCIL MEETING**  
7:30pm

Town Council of the Town of Wilbur, Lincoln County Washington met in regular session on July 1, 2009. The meeting was called to order at 7:30 p.m. at Wilbur Town Hall by Mayor Robert Wyborney.

**Regular Session:**

Pledge of Allegiance.

Members Present: Robert Wyborney, Don Rolfe, Jerry Metcalf, Donald Reid and Roy Scheibner

Absences: Lynn McWhorter

Staff Present: Assistant Fire/EMS Chief Rob Coffman, Police Chief Archie Shirley and Clerk/Treasurer Carla Shirley

Citizens Present: Frank Stedman, Phil Williams, County Commissioner Scott Hutsell, Robert Smith and Dale Wagner

Additions or Corrections to Agenda: None

Presentations: None

Citizen Comments: None

Robert Smith – Property Purchase

Robert Smith owner of Country Lanes RV Park was present to speak with the Council on purchasing approximately 2 acres of Town owned property to the north of the RV Park. Council agreed to check into the procedure involved in such a transaction.

Tourism Guide

Council discussed the request for \$500.00 in Tourism funding for the Tourism Guide. (m/s Rolfe/Scheibner) to approve the spending of \$500.00 in Hotel/Motel Tax funding for the annual tourism guide produced by the Wilbur Register. Motion carried.

Community Cable Service

Council reviewed updated information on the cable company. The current toll free number for the cable company is 1-800-572-0902. Council also learned the company will not respond to a problem with the cable until three complaints have been received.

### Preliminary Draft Lincoln County Solid Waste Management Plan

Council reviewed the Preliminary Draft Lincoln County Solid Waste Management Plan. Solid Waste Advisory Committee Member (SWAC) Rob Coffman was present to discuss the plan and answer questions. Council agreed no comments on the plan need to be submitted to the County. The Board of Commissioners will hold a public meeting at 9:30am July 20, 2009 to receive comments on the plan. The next step, should the council agree to be an active participant in the updated plan, will be to adopt the plan by resolution and sign a new interlocal agreement for participation.

### Approval of Surplus List

Will be held until next council meeting.

### CIAW - Account Education Setting Schedule for Training

Council agreed to set September 16, 2009 at 6:00pm for CIAW Public Officials Liability/Creating Balance Training should the date be available with the Insurance Company.

### **Public Hearing**

Mayor Wyborney opened the public hearing at 7:45pm for the purpose of taking public comment on amending section 16-16-140 of the WMC for RV Parks. Mayor Wyborney reviewed the suggested ordinance change with those present. No citizen comments were received. Hearing was closed at 7:47pm.

### **Consent Agenda**

Items on the consent agenda are as follows:

Claims dated July 1, 2009 #13638 through #13663 in the amount of \$17,203.18. Payroll dated June 30, 2009 #7683 through #7740 in the amount of \$47,153.76. Treasurer's check #2672 in the amount of \$13,350.00. (m/s Rolfe/Reid) Motion carried.

Minutes of June 17, 2009 Council Meeting. (m/s Rolfe/Scheibner) Motion carried.

### **Current Projects**

#### Airport \* FAA and State Aviation Funding

Mayor Wyborney updated the council on the progress at the airport. The Town of Wilbur has received approval from the FAA for the ARRA Project # 3-53-0087-006 to Rehabilitate Runway 2-20 including Widening and Extension Plans and Specifications Approval. Approval has been received from the FAA for ARRA Project # 3-53-0087-006 Rehabilitate Runway 2-20 including Widening and Extension Concurrence in Award. Approval has been received from the FAA for AIP Project # 3-53-0087-007 Rehabilitate Runway 2-20 including Widening and Extension Additional Design Engineering Scope/Fee Concurrence. Approval has been received from the FAA for ARRA Project # 3-53-0087-006 Rehabilitate Runway 2-20 including Widening and Extension Construction Engineering Scope/Fee Concurrence.

Mr. Wyborney informed of further funding in the amount of \$900,000 available for the Airport Taxiway Construction. J-U-B Engineers is currently working on the requirements for FAA. Discussion was held on the possible need to purchase land to

relocate the Town's hanger. (m/s Reid/Scheibner) to approve the required land purchase as needed. Motion seconded.

Mr. Scheibner questioned several areas of concern for the Airport including the need for a snow plow and the lease agreements. These issues are currently being worked on.

Mr. Wyborney informed the council of the requirement in the use of ARRA funding to have the FAA application map and signature documentation on the Town's website.

#### Goose Creek Cleaning

A meeting has been set for July 8, 2009 at the Public Works Lab to discuss the extent of work for the dredging of Goose Creek beginning at 9:00am. The council has chosen to extend the council meeting so the council members can attend the meeting.

#### Department of Ecology Flood Control Assistance Account Program Grant \$30,000

Council reviewed the updated progress report from TD&H on the Wilbur Flooding Feasibility Study. (m/s Reid/Rolfe) to approve the invoice from TD&H in the amount of \$30,000. Motion carried.

#### Sewer Improvement Pre-Construction – PWTF #PR08-951-087

The Town has received a notice from the DOE that the design date for the regular funding program is one year from the date on the list to complete design.

Council reviewed the billing from Wilson Engineering in the amount of \$65,086. (m/s Rolfe/Metcalf) to approve payment of the Wilson invoice #6547 dated June 22, 2009. Motion carried.

Council was informed of the Department of Ecology FY 2009 Grant & Loan Administration Training for Wastewater Treatment Project #FP10047 Facilities to be held in Moses Lake on July 15, 2009.

Council reviewed the letter received from USDA Rural Development on the Wastewater Treatment Improvement Application. Council decided to notify USDA to withdraw the application.

#### US 2 Pedestrian Pathway Operation and Maintenance Agreement

Council reviewed the agreement for Pathway Operation and Maintenance GM 01518. Questions on the Town's responsibility for required maintenance on the path forever arose. The Mayor stated he is unready to sign the agreement until clarification is obtained from the Town's Attorney.

### **Mayor, Staff & Committee Reports**

#### Councilmember's' Report

Dale Wagner with the Goose Creek Opry was present to discuss with the council the dry camping of trailers and motor homes on commercial or industrial property within the Town of Wilbur. Discussion was held on the use of Tourism funding to advertise the event when those coming to play do not use the RV Parks or Motels as designated in

WMC Chapter 10-16. (m/s Reid/Rolfe) to waive the WMC for parking of RV's for the 2009 Goose Creek Opry participants on July 24<sup>th</sup> and 25<sup>th</sup>. Motion carried.

(m/s Reid/Rolfe) to approve insurance coverage for the Goose Creek Opry event. Motion carried.

Council gave approval to waive the WMC for parking of RV's for the Railroad Speed car participates for the next event with the property owners to be notified of the WMC against the parking of Trailers outside the designated areas.

#### Police Chief's Report

Police Chief Archie Shirley reported on activities for the month of June 2009.

Mr. Shirley informed the council all the paperwork has been submitted for the FEMA storm and snow disaster relief.

An update on the CTED grant for \$9999.99 was given to the council. The application is for two laptop computers and stands which will support the e-ticket software received by the State along with \$3,000 to support the purchase of software. The town was required to file with Grants.gov for this funding which has taken over three weeks to file and receive confirmation.

#### **Ordinances, Resolutions & Proclamations**

(m/s Rolfe/Reid) to approve Ordinance #490 approving the amending of section 16-16-140 of the WMC to permit one permanent residence in a Recreational Vehicle Park as a residence for the caretaker. Motion carried.

(m/s Reid/Rolfe) to approve Ordinance #491 annexing the sewer lagoons into the Town of Wilbur. Motion carried.

(m/s Scheibner/Rolfe) to approve Ordinance #492 annexing the Wilbur Municipal Airport into the Town of Wilbur. Motion carried.

#### **Recessed**

The council meeting was extended at 9:24pm until July 8, 2009 at 9:00am in the Public Works Lab building to hold discussion on the extent of work for the dredging of Goose Creek with the Washington State Department of Transportation.

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Carla J. Shirley, Clerk/Treasurer

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Robert Wyborney, Mayor