



August 19, 2009

WILBUR TOWN COUNCIL MEETING
7:30pm

Town Council of the Town of Wilbur, Lincoln County Washington met in regular session on August 19, 2009. The meeting was called to order at 7:30 p.m. at Wilbur Town Hall by Mayor Robert Wyborney.

Regular Session:

Pledge of Allegiance.

Members Present: Robert Wyborney, Lynn McWhorter, Don Rolfe, Roy Scheibner, Jerry Metcalf and Donald Reid

Absences: None

Staff Present: Building Inspector Bill Crow, Police Chief Archie Shirley and Clerk/Treasurer Carla Shirley

Citizens Present: Frank Stedman, Phil Williams, Robert Smith, Ted Schroeder, Bonnie Polhamus, Penny West, Big Bend Insurance Agents Gil Hanson and Casey Haden

Additions or Corrections to Agenda: Report on Planning Commission meeting.

Presentations: None

Citizen Comments

Council reviewed a request to place speed limit signs at the west end of Bruce Avenue and the east end at Anne Street or the east end of Bruce Avenue lower the speed to 5mph due to the street being gravel and dusty. Another option mentioned was to oil the street. The council stated the town does not cover the cost of oiling streets. No decision was made.

Robert Smith – Property Purchase

Mayor Wyborney discussed further the costs involved in the sale of approximately 2 acres of Town-owned property to the north of the Country Lanes RV Park. Council member Don Reid reported he had measured the property in question and has determined the acreage reduction would not affect farming. Discussion was also held on well head protection. Council member Lynn McWhorter reported on the cost for a surveyor which is required due to the area being Municipal property. Discussion was held on leasing the property with Mr. Smith stating he would not be interested in a lease. Ms. McWhorter will continue researching the costs involved. Council member Jerry Metcalf spoke in

regards to making sure the surveyor understands the Lyse map and that the surveyor certified.

Ag Appreciation Days – Wilbur Chamber of Commerce

Ted Schroeder and Bonnie Polhamus were present to request sponsorship for Ag Appreciation Day Celebration on October 3, 2009 for insurance purposes. Also requested were street closures within the Town limits of Division Street from Main Avenue to Front Avenue and Railroad Avenue from Broadway Street to Division Street between the hours of 7:00am to 5:00pm October 3, 2009. Main Avenue from Brace Street to Raymond Street to hold the parade between the hours of 11:00a.m. to 12:00p.m. The committee also requested the event Proclamation by the Town Council. Don Rolfe made a motion to accept the request for street closures and the Proclamation with Lynn McWhorter seconding. The motion was retracted by Mr. Rolfe. Mr. Rolfe than made a motion to include the request for sponsorship for insurance purposes on the event, requested street closures and the Proclamation. (m/s Rolfe/Metcalf) to approve requests by the Ag Appreciation Committee. Motion carried.

Public Hearing

Mayor Robert Wyborney opened the public hearing at 7:53p.m. for the purpose of amending the 2009 budget. Review was made of the funds to be amended due to loan payments and grant for sewer, airport and flood prevention/control. With no citizen comments Mr. Wyborney closed the hearing at 7:55p.m.

CIAW Insurance Coverage Review by Bid Bend insurance Agents Casey Haden and Gil Hanson

Insurance Agents Casey Haden and Gil Hanson reviewed the town's insurance policy with the council.

CCS, LLC

The council received the current information on the status of the cable company. The cable company hearing has been moved up to August 14, 2009. No further information has been received.

Consent Agenda

Items on the consent agenda are as follows:

Claims warrants dated August 10, 2009 #13729 through #13730 in the amounts of \$175,293.00. Claims dated August 19, 2009 #13731 through #13753 in the amount of \$670,050.73. Claims warrant #13710 in the amount of \$271,230.43 was voided. Payroll dated August 14, 2009 #7775 through #7777 in the amount of \$1,500.00. Investment transfer dated August 11, 2009 in the amount of \$14,113.00. (m/s Rolfe/McWhorter) Motion carried.

Council minutes of August 5, 2009 council meeting. (m/s Rolfe/McWhorter) Motion carried.

Current Projects

Airport * FAA and State Aviation Funding

Mayor Wyborney updated the council on the progress at the airport. Grant agreement for the taxiway project has been signed with the FAA in the amount of \$800,000. Primary grade and the laying and rolling of gravel has been completed and waiting on asphalt.

Department of Ecology Flood Control Assistance Account Program Grant \$30,000

Don Reid notified the council of the FCAPP grant amount of \$12,796.22 received. Due to receiving the grant the Town will not need to pay the TD&H billing received in the amount of \$13,573.42 out of current expense reserve moneys.

Mr. Reid informed the council of the letter sent to the Senators and Representative requesting their assistance in the possibility of the Corp of Engineers continuing the work started in the elimination of the flood plain.

Sewer Improvement Pre-Construction – PWTF #PR08-951-087

No update

US 2 Pedestrian Pathway Operation and Maintenance Agreement

Mr. Wyborney updated the council on the agreement with WSDOT on the Pedestrian Path project operation and maintenance.

Yount's Addition

No update

Mayor, Staff & Committee Reports

Mayor's Report

Discussion was held on the pools of water left after the recent heavy rainfall at Main Avenue and Raymond Street. Council reviewed several options to the existing culvert.

Mayor Wyborney reviewed a memo from the Town's Attorney regarding in-kind payment for bulk water. Council held discussion on the identified issues that should be addressed before accepting this offer. The decision was made to study the concept and gather further information before passing a motion directing the staff, including the attorney, to negotiate an appropriate contract for the council's review and approval.

Mr. Wyborney spoke briefly about forming a finance committee.

Council Members Reports

Council member Jerry Metcalf reviewed the meeting held with the local Key Bank Manager and the Vice President of Treasury Relationship Manager out of Bellevue to review the needs of the warrant and checking account for the Town of Wilbur with the Town Clerk/Treasurer and Council members Jerry Metcalf and Lynn McWhorter. Key Bank has made the offer to hold the monthly bank service fee to \$50.00. Some clarification of the offer is needed before a decision is made by the council.

Council member Don Rolfe discussed several issues brought to his attention. Weeds around Town were discussed with the Mayor requesting a list of areas and if the citizens commenting would please fill out a citizen comment form.

Mr. Rolfe stated he just received a request from the Senior Center for a yellow stripe to be painted down Knox Street. More information will be gathered.

Mr. Rolfe inquired about the previously approved heating system for the Town Hall. An update from the Public Works Foreman will be obtained.

Council member Roy Scheibner mentioned a tree limbs down on Front Avenue.

Clerk/Treasurer's Report

The 2010 budget committee sign-up sheet was passed around for the council.

Police Report

Police Chief Archie Shirley reported on the possibility of cost sharing of the citations with the Town of Odessa Police Department.

The Police Chief informed the council of the FEMA public assistance approval letter for time extension to complete work to be done under project #593 debris removal Town-wide to October 31, 2009. The request was for the chipping of the temporary brush disposal site north of Town due to the inability to use the Town's existing brush site. This work will be completed within the next month.

Mr. Shirley informed the council of the funding received in the portions of 75% from the Federal and 12.5% from the State of covered expenditures from the January 2009 Storm Assistance in the amounts of \$18,963.88 for the removal and clean-up of damaged trees and shrubs at the Cemetery and \$13,266.04 for Police protection, debris clean-up and tree damage on Town owned property.

The council was also notified of the Department of Commerce, formerly CTED, reimbursement equipment grant in the amount of \$9,999.99 has been fully approved and the Police Department is in the process of purchasing the equipment.

Planning Commission

Building Inspector Bill Crow was present to relay information from the Planning Commission review of a request to build a temporary structure in the floodplain that is not allowed by the Uniform Building Code or the Wilbur Municipal Code. The council made the decision to wait on the formal recommendation by the Planning Commission before any decision was made.

Ordinances, Resolutions & Proclamations

(m/s Reid/Rolfe) to approve Ordinance #493 approval to amend the 2009 budget. Motion carried.

Donations for the Month of July 2009

Ambulance - \$195.00 Paula Savage, \$105.00 Laura Belle Kunz

Fire Department - \$85.00 Paula Savage

Swimming Pool - \$10.00 Laura Belle Kunz, \$10.00 John Wagner, \$25.00 In Honor of Kay McGrath & Sherrie Jording

Adjourned

A motion was made to adjourn the meeting at 9:25p.m. (m/s McWhorter/Reid) Motion carried.

Carla J. Shirley, Clerk/Treasurer

Robert Wyborney, Mayor