

March 18, 2020
WILBUR TOWN COUNCIL MEETING

Town Council of the Town of Wilbur, Lincoln County, Washington opened at 7:00 p.m. on March 18, 2020 at Town Hall by Mayor Erica Hearrean.

Pledge of Allegiance

**REGULAR COUNCIL MEETING
CALL TO ORDER**

Members present - Mayor Erica Hearrean, Mayor Pro Tem Kent Anderson, Council Members Nichole Curtis, John Hanon and Lynn McWhorter.

Members absent - Roy Scheibner

Staff Present - Melissa Bulger and Diana Johnson

Citizens Present - Frank Steadman, Courtney Ruiz, Drew Curtis, Wade Starzman, Jim Jones, Billie Wheeler and Tim Stoothoff.

ADDITIONS TO AGENDA

Resolution #488 Amendment to Wilbur Fire Dept/EMS Policy

Resolution #489 COVID-19 Emergency Policy

CONSENT AGENDA

Lynn McWhorter made a motion to approve the following;

Payroll warrant #'s 23366-23367 in the amount of \$2,000.00 dated March 13, 2020.

Accounts Payable warrant #'s 23365, 23368-23384 in the amount of \$39,513.06 dated March 18, 2020.

Approval of minutes from March 4, 2020 for regular council session.

John Hanon seconded, all approved.

REGULAR SESSION

Citizen comments - None

NEW BUSINESS

Airport Project Approval - Council members were given information on the proposed project during the last council meeting. There were no questions.

Alibi Liquor License - Mayor Erica Hearrean stated that the Alibi's liquor license was up for renewal, there were no objections.

Free Brush Pile Weekends - Melissa Bulger explained that there had been several inquiries as to when there would be another free brush pile weekend. The proposed dates were for the last weekend in March and each weekend in April, council was in agreement.

Corona Virus Discussion - Mayor Erica Hearrean discussed a letter that she had put on to the town and county asking for volunteers to help others in need during this time. She stated she has had many people sign up but encourages more people to sign up. Melissa Bulger explained that the Town Attorney David Bingaman recommend that the town adopt an Emergency Policy to address a few items. Part of the new policy is that the next council meeting on April 1st is cancelled. A resolution was put together and will be discussed later in the meeting.

OLD BUSINESS

The Wilbur Engineer Project status update - No updates at this time and no questions.

Goose Creek Analysis - Mayor Erica Hearrean stated that the notice from the state said that there is no need to dredge at this time; she stated that she and Roy Scheibner will be working on this.

ORV Park Board Update - Advertisement is in the Wilbur Register as of last Thursday, we have not had any letters of interest yet.

Social Security Breach Update - Clerk/Treasurer, Melissa Bulger stated that this is still being worked on, we are down to 31 letters that were returned to the office were updated addresses are needed.

Year End Update - Clerk/Treasurer, Melissa Bulger went over the analysis that was created by Toni Nelson, financial consultant. She explained that there were transfers that were not balanced from the 2019 budget, also deficits that needed to be addressed. She stated those are laid out in Ordinance #586 that would be addressed later in the meeting.

Visitor's Guide Ad - Council did not have any objection to running the ad with some minor changes. Melissa Bulger verified that the cost was \$800.00.

Claims & Lawsuits Update - Mayor Erica Hearrean stated that there are no new updates at this time. She stated that Sara and Jeannie's lawyer had been in contact with our lawyer but that it had been a while ago.

RESOLUTION/ORDINANCE

Resolution #488 Amendment to Wilbur Fire Dept/EMS Policy - Kent Anderson made a motion to accept the amendment to the Wilbur Fire Department/EMS Policy, John Hanon seconded, all approved, motion passed.

Resolution #489 COVID-19 Emergency Policy - Nichole Curtis made a motion to pass the COVID-19 Emergency Policy, Lynn McWhorter seconded, all approved, motion passed.

Resolution #487 - Airport grant match funds - Lynn McWhorter made a motion to accept the matching funds for the airport grant, Kent Anderson seconded, all approved, motion passed.

Ordinance #586 - 2019 year end funds fix - Kent Anderson made a motion to accept the 2019 year end fund fixes, John Hanon seconded, all approved, motion passed.

DONATIONS

\$25 - Wilbur Fire Dept.

MAYOR, STAFF & COMMITTEE REPORTS

Mayor Erica Hearrean talked about the clean-up at 514 Ann Street due to the help of the Nuisance Director Bob Petty.

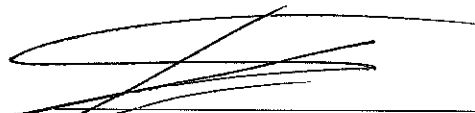
Melissa Bulger informed council that she received an email regarding road work for Billy Burger, David Bjorson was informed earlier in the day, he will look into what can be done and this will be discussed at the next council meeting.

MEETING ADJOURNED

Lynn McWhorter made a motion to adjourn, Kent Anderson seconded. Meeting adjourned at 7:54 pm.



Melissa Bulger, Clerk/Treasurer



Mayor, Erica Hearrean