

JULY 6, 2021

## WILBUR TOWN COUNCIL MEETING

Town Council of the Town of Wilbur, Lincoln County, Washington opened at

7:00 p.m. on July 6, 2021 at Town Hall by Mayor Erica Hearrean via

HEARING IMPAIRED (VOICE) 1-800-833-6384 (TDD/TTY) 1-800-833-6384

Zoom Meeting: <https://zoom.us/j/97875675265> or by phone 1-844-855-4444, participant code 1130603

### **Pledge of Allegiance**

### **PUBLIC HEARING**

Street/Alley Vacations - Portion of SW Alder Street & Alley of block 1 in Thomisons Addition

Hearing began at 7pm. Rob and Shara Coffman were the only property owners present. The Coffman's voiced their opposition to the alley vacation of block 1 in Thomisons Addition. Lynn McWhorter made a motion to deny the vacation request for the alley of block 1 in Thomisons Addition due to the hindrance of access by other property owners, John Hanon seconded, all approved, vacation request is denied.

There were no property owners present for the request to vacate a portion of SW Alder Street. After a short discussion on the cost to vacate a street, the idea of having a conditional use permit by the requester was presented. Lynn McWhorter made a motion to deny the street vacation for the portion of SW Alder Street and to allow for the application of a conditional use permit, John Hanon seconded, all approved.

### **REGULAR COUNCIL MEETING - Began at 7:13pm**

#### **CALL TO ORDER**

Members present - Mayor Erica Hearrean, Mayor Pro Tem Kent Anderson, Council Members Roy Scheibner, Lynn McWhorter, John Hanon and Nichole Curtis.

Staff Present - Melissa Bulger, David Bjorson and Bob Petty.

Citizens Present - Julie Hill, Rob Coffman and Shara Coffman.

#### **CONSENT AGENDA**

Lynn McWhorter made a motion to approve the following;

Payroll check's 25432 - 25457 in the amount of \$39,861.13 dated June 30, 2021.

Accounts Payable check's 25458 - 25469 in the amount of \$27,348.40 dated July 6, 2021.

Approval of minutes from June 15, 2021 for regular council session.

Roy Scheibner seconded, all approved.

#### **REGULAR SESSION**

Citizen comments - No comments in person or via phone/zoom.

#### **NEW BUSINESS**

Lincoln Co. Sheriff's Office June Stats - Council member, Nichole Curtis read the June incidents.

Street Vacation Request (Arden) - The request was discussed by Council, they want to know more on why the request is placed, the Town Hall office will contact the petitioner to request that they attend the next council meeting where a public hearing date will be set. It might be possible that this request may be accommodated by a conditional use permit.

ORV Park Board - Clerk/Treasurer, Melissa Bulger advised that the Town Engineer Steve Nelson has put the need for restrooms in the ORV Park on the project list. He will be looking at possible grants for this in the future.

Town Nuisances - Nuisance Director, Bob Petty was present to hear the current issues around Town from the Council members. The current concern is the noxious weeds in various yards and also unkempt yards. Bob will take notes of problem properties and he will speak with the owners. If issues are not resolved a letter from Town Hall will be sent and final steps would be to fine the property owner.

Surplus Items - Minimum pricing was set for items on the Town's surplus list.

Business Licensing Services - Clerk/Treasurer, Melissa Bulger requested a councilmember to be present at the next meeting on July 8<sup>th</sup> from 10am - Noon. Lynn McWhorter volunteered.

Town Credit Cards - Clerk/Treasurer, Melissa Bulger explained the need to increase the credit card limits since the amounts had not been adjusted since 1996 and she stated that a need for an updated credit card policy was on the list of items from the last audit.

American Rescue Plan Act - Mayor, Erica Hearrean advised that the \$120,173.00 was deposited into the Town bank account. She asked if the Council would be ok with putting out a survey to the residents of Wilbur to see how they would like to see the money spent. Council was ok with this idea.

### OLD BUSINESS

An update on the pending lawsuit involving the Wilbur Ambulance was given.

### RESOLUTION/ORDINANCE

Ordinance 599 - Amending Ch. 2.72, credit card use. Lynn McWhorter made a motion to accept the proposed amendments in ordinance 599, John Hanon seconded, and all were in favor. Ordinance passes.

Resolution 510 - Adopting a credit card use policy and setting credit card limits. Roy Scheibner made a motion to accept resolution 510, Kent Anderson seconded, and all were in favor. Resolution passes.

### DONATIONS

\$40.00 to the Wilbur Ambulance Fund in memory of Larry Clark Sr.

\$14.00 to the ORV Park from the donation box

\$50.00 to the Wilbur Swimming Pool in memory of Bob Wagner

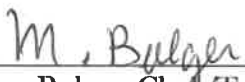
\$5,937.84 to the Wilbur Swimming Pool from the Community Pool Foundation for the purchase of the pool heaters.

### MAYOR, STAFF & COMMITTEE REPORTS

Mayor Erica Hearrean updated the Council on an early meeting with the Department of Health. She and Michele Rosman met with a Department of Health representative to go over the recent complaints that were filed against the Wilbur Ambulance. The Town will receive a letter from the Department of Health regarding the outcome of these complaints.

### MEETING ADJOURNED

Lynn McWhorter made a motion to adjourn, Nichole Curtis seconded, all approved. Meeting adjourned at 8pm.

  
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Melissa Bulger, Clerk/Treasurer

  
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Mayor, Erica Hearrean