

SEPTEMBER 7, 2021

WILBUR TOWN COUNCIL MEETING

Town Council of the Town of Wilbur, Lincoln County, Washington opened at 7:00 p.m. on September 7, 2021, at Town Hall by Mayor Pro Tem Kent Anderson via

HEARING IMPAIRED (VOICE) 1-800-833-6384 (TDD/TTY) 1-800-833-6384

Zoom Meeting: <https://zoom.us/j/83308888285> or by phone 1-844-855-4444, participant code 1130603

PUBLIC HEARING

Council discussed the street and alley vacation petition from Chalice Arden. Based on information from the Town Attorney, David Bingaman the vacation would landlock another property owner. Therefore, it is not recommended as it would open the Town to a potential future lawsuit. Roy Scheibner made a motion to decline the vacation request, Nichole Curtis seconded, all approved. Petition is denied.

Pledge of Allegiance

REGULAR COUNCIL MEETING CALL TO ORDER

Members present - Mayor Pro Tem Kent Anderson, Council Members Roy Scheibner, John Hanon and Nichole Curtis. Mayor Erica Hearrean and Lynn McWhorter were absent.

Staff Present - Melissa Bulger and David Bjorson

Citizens Present - Julie Hill, Frank Stedman, Jim Allen, and Jenna Archer.

CONSENT AGENDA

Nichole Curtis made a motion to approve the following;

Payroll check's 25547 - 25564 in the amount of \$34,763.18 dated August 31, 2021.

Accounts Payable check's 25565 - 25576 in the amount of \$47,876.14 dated September 7, 2021.

Approval of minutes from August 17, 2021, for regular council session.

Roy Scheibner seconded, all approved.

REGULAR SESSION

Citizen comments - Frank Stedman asked about the process of placing and completing a street/alley vacation. Clerk/Treasurer Melissa Bulger answered questions and advised Frank to come by the office for a copy of the policy that covers these requests.

NEW BUSINESS

Lincoln County Incident Report - Councilman, Kent Anderson read the August report.

ORV Park Discussion - Councilwoman, Nichole Curtis thanked the Public Works crewmembers for installing a new sprinkler automatic valve that allows better access. Nichole also advised that the next meeting will take place on September 15th and the ORV Board hopes to put together a calendar of events for next year by this November.

Personnel Policy Discussion - This topic was tabled until next meeting.

Foreman's August Report - Foreman David Bjorson read aloud the report.

Water, well levels - Foreman David Bjorson advised that he is seeing a large decline in the levels of water in the town wells. David stated it is not an emergency, but we should take precautions, such as recommending residents to cut back on sprinkler use.

Property Tax Levy – Council wanted to make it known that they will not be requesting a property tax levy for this next year.

Five Year Utility Rate Plan - Clerk/Treasurer Melissa Bulger explained the need for a multiple year plan with small increases to keep up with the cost of maintaining the town services, avoiding large increases.

New Librarian & Ordinance Update Discussion – Jim Allen, President of the Library Board, introduced Jenna Archer as their candidate for the Librarian position. Nichole Curtis made a motion to hire Jenna Archer as the new Librarian, Roy Scheibner seconded, all approved. Jim Allen also asked about updating the current library ordinance, Melissa Bulger explained that she had done some research and reached out to the Town Attorney regarding the requested changes. She explained that the Wilbur Municipal Code followed the state RCWs, and it could not be changed. Jim Allen also advised that Audrey Brashear had resigned from the Library Board and that her position had been filled by the previous head librarian, Teri Bohnet.

OLD BUSINESS

Long-Term Disability – Tabled until the next meeting.

RESOLUTION/ORDINANCE

Resolution 519 – Amending building permit fees. Clerk/Treasurer Melissa Bulger explained the updates and changes needed to keep up with county and state. John Hanon made a motion to adopt resolution 519 as written, Roy Scheibner seconded, all approved. Resolution passes.

Resolution 520 – Adopting updated personnel policy, tabled until next meeting.

Resolution 521 – Amending the Wilbur utility fee schedule for water, sewer and garbage. The rate increases for 2022 were gone over. Roy Scheibner made a motion to accept resolution 521 as written, Nichole Curtis seconded, all approved. Resolution passes.

DONATIONS

\$10 donation from the ORV Park box.

MAYOR, STAFF & COMMITTEE REPORTS

Clerk/Treasurer Melissa Bulger gave an update on the Scott Sundeau lawsuit, stating that the town has paid approximately \$40,000 in legal fees from January of 2020 through July of 2021.

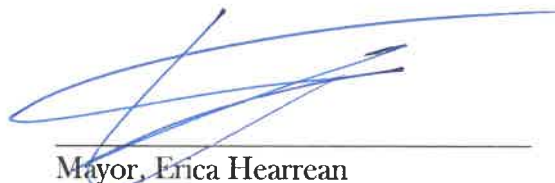
Roy Scheibner wanted to know what the current cost would be if the Town wanted to do recycling. Melissa said she would do some research and make some calls before the next meeting.

MEETING ADJOURNED

Nichole Curtis made a motion to adjourn, Roy Scheibner seconded, all approved. Meeting adjourned at 7:53pm.



Melissa Bulger, Clerk/Treasurer



Mayor, Erica Hearrean