



NOVEMBER 16, 2021

WILBUR TOWN COUNCIL MEETING

Town Council of the Town of Wilbur, Lincoln County, Washington opened at 7:00 p.m. on November 16, 2021, at Town Hall by Mayor Erica Hearrean via HEARING IMPAIRED (VOICE) 1-800-833-6384 (TDD/TTY) 1-800-833-6384
Zoom Meeting: <https://zoom.us/j/85349022282> or by phone 1-844-855-4444, participant code 1130603

Pledge of Allegiance

PUBLIC HEARING – 2022 BUDGET (No comments)

REGULAR COUNCIL MEETING

CALL TO ORDER

Members present – Mayor Erica Hearrean, Mayor Pro Tem Kent Anderson, Council Members Roy Scheibner, John Hanon, Lynn McWhorter, and Nichole Curtis.

Staff Present – Melissa Bulger and David Bjorson

Citizens Present – Julie Hill, Steve Nelson, Jamie Nee and Casey Haden

CONSENT AGENDA

Kent Anderson made a motion to approve the following.

Payroll check's 25681 – 25682 in the amount of \$2,400.00 dated November 15, 2021.

Accounts Payable check's 25683 – 25695 in the amount of \$28,959.77 dated November 16, 2021.

Approval of minutes from November 2, 2021, for regular council session.

Roy Scheibner seconded, all approved.

REGULAR SESSION

Citizen comments – None

NEW BUSINESS

Engineer update – Town engineer Steve Nelson with Century West was present to go over the updated list of projects. Steve also went over where we sit on multiple funding options such as grants and loans. The work should begin for the park restrooms this spring. Steve spoke about the upcoming projects out at the airport, including a pilot's lounge, a water source, extended power, internet, and sewage options.

Pool Foundation Grant – Melissa advised that the grant request to the pool foundation was accepted and paid out to the town the same day. The town received \$4,000 to offset the negative year end balance.

Airport – Steve Nelson helped Melissa and Mayor Hearrean explain to the council the new FAA regulations that have recently changed. Before the change the Town would receive a grant in time to pay for the NEPA process, now the town must pay for this before a grant can be requested, if the grant is accepted then the town will be paid back. The cost of these NEPA reviews depends on the size of the project. The next project is for the hanger tie down and the NEPA review will be \$10,022.00. This information lets us know that we need to have money specifically in the airport fund for these reviews.

Elected Officials Training – Melissa advised the Mayor and Council that the December 4th training is not the only option to fulfill the necessary training. Melissa had done some research and found that the same training can be taken anytime through multiple state sites for free. She advised all members to setup a time if they need help getting online.

Town Insurance Rates – The Town received notice of an increase of 17%, approximately a \$16,000 increase. Casey Haden the insurance broker was present at the meeting to explain why the rates had increased so much

and to go over options to cut some of the cost. Casey advised that the main reason is the cost per square foot on properties had increased making the value of the Town properties to skyrocket. Lynn McWhorter asked about having a higher deductible, Casey stated that since we are in an insurance pool that is not an option. All vehicles have been assessed to make sure coverage is adequate. A discussion of what buildings to lower coverage on will help Casey to run the numbers again to see how much can be saved.

OLD BUSINESS

Long-Term Disability – No change at this time.

Loan for Street Grader Update – Both a USDA Grant and LOCAL loan application have been submitted.

RESOLUTION/ORDINANCE

Resolution 524 – Roy Scheibner made a motion to approve the Town of Wilbur agreement and authorization for engineering services of the Wilbur Airport tie down apron and FAA NEPA Review, Kent Anderson seconded, all approved, resolution passes.

Resolution 525 – Lynn McWhorter made a motion to accept resolution 525 to set a date for a variance request hearing on December 7th, Kent Anderson seconded, all approved, resolution passes.

Ordinance 602 – Kent Anderson made a motion to approve ordinance 602, adopting the 2022 Wilbur Town Budget, Nichole Curtis seconded, all approved. Ordinance 602 passes.

DONATIONS

\$100 to cemetery fund in memory of Peggy Jannot

\$75 to the ambulance fund

MAYOR, STAFF & COMMITTEE REPORTS

Mayor Hearrean gave an update on the progress at the airport. The Town crew has finished the insulation and drywall for the Town shop. The airport board has asked to continue the work and finish the walls since we still have money in that fund. Mayor Hearrean also advised council that at the Airport Board meeting there was a vote to change the airport manager to Kevin Leyva.

MEETING ADJOURNED

Lynn McWhorter made a motion to adjourn, Roy Scheibner seconded, all approved. Meeting adjourned at 8:20pm.

Melissa Bulger, Clerk/Treasurer

Mayor, Erica Hearrean